

No. DH&FWS/ 1174

Date: 07/08/2017

RECRUITMENT NOTICE

District Health & Family Welfare Samiti, Malda will engage purely on contract basis for the following posts:

Sl. No	Name of the Post	No. of Post & reservation post	Place of Posting	Educational Qualification	Age (As on 01.08.2017)	Remuneration (Consolidated) Rs.
A	District Consultant (Pubic Health)	01(UR)	District DQ	MBBS/Dental/Ayush/Nursing graduate with degree/diploma in health management with 02 years relevant work experience. Training in Health quality like NABH/ISO 9001:2000/Six Sigma/Lean/Kaizen by a reputed organization will be preferable.	Age should not exceed 40 years.	Rs. 40,000/- per month
B	District Consultant (Quality Monitoring)	01(UR)	District DQ	Degree in Statistics with good academic record from a reputed university. Specialization in Biostatistics would be an added advantage. Previous work experience of Health/ hospital would be preferred.	Age should not exceed 40 years.	Rs. 30,000/- per month
C	Medical Officer(DTC)	01(UR)	DTC, Malda	Essential Qualification: MBBS or equivalent degree from institution recognized by MCI must have completed compulsory rotatory internship. Preferential Qualification: Diploma / MD Public Health/ PSM/ Community Medicine / CHA / Tuberculosis & Chest Diseases. One year experience in RNTCP, Basic knowledge of computer	Age should not exceed 65 years.	Rs.40,000/- per month
D	Senior Tuberculosis Laboratory Supervisor(STLS)	01(SC)	Any Block in Malda District	Graduate, Diploma in Medical Laboratory technology or equivalent from a govt. reorganization institute. Permanent two wheeler driving license & should be able to drive two wheeler. Certificate course in computer operations (minimum two months). Minimum one year experience in RNTCP	Age should not exceed 40 years.	Rs. 16,580/- per month
E	Lab Technician(RNTCP)	01(UR)	Any Block in Malda District	Intermediate (10+2) and Diploma or certified course in Medical Laboratory Technology or equipment. One year experience in RNTCP or Sputum smear microscopy. Candidates with Higher qualification shall be preferred.	Age should not exceed 62 years.	Rs. 17,220/- per month

F	Tuberculosis Health Visitor(TBHV)	01(OBC-A)	Any Municipality in Malda district	Graduate OR Intermediate (10+2) and experience of working as PMW/LHV/ANM/Health Worker/Certificate or higher course in Health Education /Counselling OR Tuberculosis health visitor's recognized course. Certificate course in computer operations(minimum two months)	Age should not exceed 62 years.	Rs. 13,560/- per month
G	Immunization Volunteer	01(ST)	Any high priority area	Education Qualification : Graduate (B.SC/B.A/B.Com) Technical Qualification: Diploma / Certificate with duration of six months or more in computer application from any reputed organization. Computer Package knowledge: Operation system: Windows (XP/7), Office Automation: MS Officer especially Excel, Power Point, Word and Internet. Through working experience in internet explorer or any equivalent browser such as e-mailing, web searching etc. The candidate must be the permanent resident of the respective sub – division. Ownership of a functioning motor cycle is a must The candidate must have a valid driving license for two Wheelers.	Age should not exceed 40 years.	Rs.500/- per day for 26 days / month


Secretary District Health & Family Welfare Samity
& Chief Medical Officer of Health, Malda

Memo No: - DH & FWS/ 1174/1(11)

Dated: 04/08/2017

Copy forwarded for information and necessary action to:-

1. Dr. Moazzem Hossain, Chairman, Recruitment Committee, Malda
2. The District Magistrate, Malda
3. The Addl. District Magistrate(G), Malda
4. The Addl. District Magistrate(ZP),Malda
5. The Chairman, Englishbazar Municipality,Malda
6. The Dy. CMOH-I,II, III,DMCHO,DTO, Malda
7. The District Informatics Officer(NIC), Malda, District Collectorate Building, Malda with request to publish the recruitment notice in www.malda.gov.in
8. All BMOH,, Malda
9. Mr. Sourav Ghosh, System Co-ordinator, IT Cell, Swasthya Bhawan, Kolkata with request to publish the recruitment notice in www.wbhealth.gov.in
10. The HC, CMOH Office Malda with request to make arrangement of recruitment process.
11. The DPC, DAM-in-charge, DSM-in-charge, DPMU, Malda with request to co-operate.


Secretary District Health & Family Welfare Samity
& Chief Medical Officer of Health, Malda

General Information & instructions for Applicants

1. Application with Application fee of Rs. 100.00 (50% i.e. Rs. 50/- for reserved categories) by Demand Draft in favour of **District Health & Family Welfare Samity, Malda** should be submitted in prescribed format for all posts. **Application should reach at the Office of the Secretary, District Health & Family Welfare Samity & Chief Medical Officer of Health, Malda, P.O:- Jhaljhalia (J.R.C.), Dist:- Malda, Pin- 732102 within 16.08.2017 upto 5.00 pm.** Applicants may collect the application format from the Notice Board of the Office of the CMOH, Malda or download the same from the website i.e. www.malda.gov.in / www.wbhealth.gov.in
2. *Following documents (self attested) have to enclose with the application format :*
 - i. Mark Sheet & Certificate of all Examination passed
 - ii. Admit Card (Madhyamik or equivalent) for age proof
 - iii. Caste Certificate (where applicable)
 - iv. Registration Certificate of Medical Council (For Medical Officer)
 - v. Computer Qualification Certificate (where applicable)
 - vi. Working Experience Certificate (if any)
 - vii. Valid two wheeler driving license (where applicable)
 - viii. Technical Knowledge Certificate (if any)
 - ix. Residential Proof – Voter ID Card/ Ration Card/ Adhaar Card/ Passport/ Certificate from competent authority etc.
 - x. ID Proof - Voter ID Card/ Ration Card/ Adhaar Card/ Passport etc;
 - xi. 02 copies of Self signed color pass port size recent photographs

3. *Selection Process:*

A. District Consultant (Pubic Health) B. District Consultant (Quality Monitoring)

Total Marks-100

- Written test – 50 Marks
- Computer Test – 40 Marks
- Interview – 10 Marks

C. Medical Officer (DTC)

*Weightage on Educational Qualification-60, Experience-25, Extracurricular activities-05 & Interview-10 Marks

** 05 marks will be deducted for each additional attempt.

MBBS (Bachelor Degree)				Desirable Qualification (*Diploma-10 marks & **Degree-20 marks) (20 Marks)	Experience Govt. –02 Marks / year Private—01 Mark/ year (10 Marks)	Viva (10 marks)
1 st PROF (15 marks)	2 nd PROF (15 marks)	3 rd PROF (Part-I) (15 marks)	3 rd PROF (Part-II) (15 marks)			

D. Senior Tuberculosis Laboratory Supervisor (STLS), E. Lab Technician (RNTCP) F. Tuberculosis Health Visitor (TBHV)

Application should have at least 50% marks in all requisite qualification. A short list is to be prepared for each category of post according to merit on the marks obtained in essential/preferential qualification and experience etc. marks on academic career are to allotted from Madhyamik and onwards to requisite qualification.

For the post D. Senior Tuberculosis Laboratory Supervisor (STLS)

Scoring Parameter: (Total marks - 50)

(i) Educational Qualification : 40 Marks

Examination passed	Maximum Marks	Remarks
Madhyamik	10	Marks will be awarded in proportion to the marks actually obtained un each examination, rounded to decimals. If a candidate has secured 60% marks in Madhyamik, he will get 6 out of 10 and so on. Additional subjects where the marks in excess of pass marks are added to the aggregate will not be considered.
Higher Secondary	10	
Graduation	15	
DMLT or Equivalent	05	
Total	40	

(ii) Experience in related field : 10 Marks

Length of experience	Marks to be awarded for experience in	
	Government	Private (registered org/firm)
5 years or more	10	5
4 years	08	4
3 years	06	3
2 years	04	2
1 year	02	1

For the post E. Lab Technician (RNTCP)

Scoring Parameter: (Total marks - 50)

(i) Educational Qualification: 40 Marks

Examination passed	Maximum Marks	Remarks
Madhyamik	15	Marks will be awarded in proportion to the marks actually obtained un each examination, rounded to decimals. If a candidate has secured 60% marks in Madhyamik, he will get 6 out of 10 and so on. Additional subjects where the marks in excess of pass marks are added to the aggregate will not be considered.
Higher Secondary	20	
DMLT or Equivalent	05	
Total	40	

(ii) Experience in related field: 10 Marks

Length of experience	Marks to be awarded for experience in	
	Government	Private (registered org/firm)
5 years or more	10	5
4 years	08	4
3 years	06	3
2 years	04	2
1 year	02	1

For the post of F. Tuberculosis Health Visitor (TBHV)

Scoring Parameter: (Total marks - 40)

(i) Educational Qualification: 40 Marks

Examination passed	Maximum Marks	Remarks
Madhyamik	10	Marks will be awarded in proportion to the marks actually obtained un each examination, rounded to decimals. If a candidate has secured 60% marks in Madhyamik, he will get 6 out of 10 and so on. Additional subjects where the marks in excess of pass marks are added to the aggregate will not be considered.
Higher Secondary	10	
Graduation	15	
Training course for PMW or recognized sanitary inspector's course	05	
Total	40	

G. Immunization Volunteer:

Total Marks-100

- The selection will be done on the basis on the basis of academic qualification, previous experiences and interview. Educational qualification shall carry : 60 marks , Experience : 10 marks, Practical computer test 10 marks, Written examination : 10 marks , and interview : 10 marks, only shortlisted candidates will be called for the written test & interview. The distribution of marks for assessment is given below.

Examination	Maximum Weightage	Remarks
Madhyamik / 10 th board Exam	10	Proportionate Marking
Higher Secondary / 12 th board Exam	20	Proportionate Marking
Graduation	20	Proportionate Marking
Honours / Post- Graduation	10	
Experience	10	Minimum 2 Years in health or health related activities
Practical Computer Test	10	
Written Test	10	
Interview	10	
Total	100	

4. A panel of the suitable candidates will be prepared for each category of posts & remain valid for 1 year from the publication of result.
5. For appearing at the Written Test, Computer Test, interview, **No TA/DA will be paid.**
6. Only short listed candidates on the basis of weightage on Educational Qualification, Experience etc. will be called for Computer Knowledge Test / Exam. / Interview.
7. The candidature of the applicant shall be cancelled at any stage of recruitment if the supportive certificate and information given in application is found false.
8. District Health and Family Welfare Samity reserves the right to cancel the recruitment process at any stage without assigning any reason thereof. The decisions of the selection committee in any case should be considered final.
9. Period of engagement upto 31.03.2018 (Renewable one year at a time subject to satisfactory performance)
10. Relaxation for age will be given for SC/ST/OBC candidates as per norms
11. Canvassing in any form will be considered as disqualification.
12. Incomplete application will be rejected.


Secretary, District Health & Family Welfare Samity
& Chief Medical Officer of Health, Malda

APPLIATION FORMAT

(To be filled up by the candidates own hand writing)

To
The Secretary, DH & FW Samity
& CMOH, Malda

*Affix Recent
Passport size
photograph duly
attested on photo by
the applicant*

Application for the post of _____

Ref. Memo no. _____ Dated: _____

Draft No. _____ Date: _____

Name of the applicant (in BLOCK letters) : _____

Father's/ Husband's/ Guardian's Name : _____

Full Address for correspondence : _____

Dist. _____ PIN _____

Present Address : _____

Dist. _____ PIN _____

Contact Number: _____ Nationality _____

Email ID: _____

Date of Birth : _____ dd _____ mm _____ yyyy Sex _____

Age as on 01.07.2017 _____ days _____ months _____ years.

Caste Status: _____ Marital Status _____

Educational Qualification (Attested copy must be submitted with the application) :

Sl. No.	Exam. Passed (Strike out which is not applicable)	Year of passing	Board / Council / University	Total Marks	Marks Obtained	% Marks	Division
a.	Madhyamik						
b.	Higher Secondary						
c.	Graduation (BA / B.Com. / B.Sc.)						
d.	MBBS / BCA						
e.	Post Graduation						

Details of Technical Qualification (Attested copy must be submitted with the application):

Sl. No.	Exam. Passed	Year of passing	Board / Council / Institution/ University	Total Marks	Marks Obtained	% Marks	Division/ Result

Details of Working Experience (Attested copy must be submitted with the application) :

Sl. No.	Name of the Organization / Institution	Key task assigned	Period		Year of experience
			From	To	
Total Year of Experience :					

I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief. I also understand that in case any of my statement is found false or incorrect during any stage of recruitment thereafter it shall disqualify me for the post applied for and/or I shall be liable for any other action that may be taken under the extant rules.

Date : _____

Signature of the Applicant

Place : _____

General Information & Instructions for the applicant:-

Following documents in original have to produce:

(a) Mark sheet of all examination passed (b) Academic Admit Card (c) Academic Certificate (d) Technical Training / Computer Training Certificate (e) Working Experience Certificate (f) Residential Certificate (g) Voter ID Card & Ration Card (h) Cast Certificate, where applicable.