

MEGHALAYA PUBLIC SERVICE COMMISSION

SHILLONG

NO.MPSC/ADVT-38/1/2017-2018/21

Dated Shillong, the 24-07-2017

ADVERTISEMENT

On behalf of the Government Department concerned, the Meghalaya Public Service Commission will hold a competitive Examination, for the recruitment to the Meghalaya Civil Services as per the Syllabus to be obtained by downloading from the MPSC website www.mpsc.nic.in along with the Application Form.

Application (Offline/Online) in the Commission's prescribed **form AF-I** are invited from genuine citizens of India who are desirous **to apply as per the terms and conditions of this Advertisement for the PRELIMINARY EXAMINATION only** which is the first phase of the procedure of recruitment to the Meghalaya Civil Service, Junior Grade. Candidates who are declared by the Commission to have qualified for admission to the MAIN EXAMINATION will have to apply again, in a detailed APPLICATION FORM which would be supplied to them later on.

A. Conditions of Eligibility for appearing in the Competitive Examination:-

1. Nationality: - A candidate must be a citizen of India.
2. Age:- He/ She must have attained the age of 21 years but must not have exceeded the age of 27 years on the first day of January,2017. Upper age limit is relaxable by 5 years for Scheduled Tribe/Scheduled Castes.
3. For persons with Physical Disabilities (PWD's) age is relaxable by 10 years (15 years for ST/SC) applicable to post where reservation is admissible to PWDs as per Govt. Notification No. PER(AR).150/88/Pt/282 dt 25th January,2012.

NOTE 1:- The date of Birth accepted by the Commission is that entered in the Matriculation/SSLC certificate recognized by an Indian University as equivalent to Matriculation/SSLC or an extract from the official registers

duly certified by the proper authority of the Board of School Education. Proof other than these will not be accepted by the Commission.

4. Educational Qualification:-

- I. He/ She must hold a Degree from any University incorporated by an Act of Parliament or State Legislature in India or any recognized Foreign University.
- II. Candidates possessing professional and technical qualifications which are recognized by the Government as equivalent to professional and technical degree would also be eligible for admission to the examination.

* Candidates who have appeared at an examination the passing of which would render them educationally qualified for the Commission's examination but have not been informed of the results as also the candidates who intend to appear at such a qualifying examination will also be eligible for admission to the Preliminary Examination. All candidates who are declared qualified by the Commission for taking the Meghalaya Civil Services (Main) Examination will be required to produce proof of passing the requisite examination with their application for the Main Examination, failing which such candidates will not be admitted to the Main Examination. The applications for the Main Examination will be called sometime in the month of April, 2018

- III. Candidates who have passed the final MBBS or any other medical examination but have not completed their internship by the time of submission of the application for the examination will be provisionally admitted to the examination provided they submit along with their application a copy of their certificate from the concerned authority of the University/institution that they had passed the requisite final professional medical examination. In such cases, the candidates will be required to produce at the time of the

interview original degree or a certificate from the concerned competent authority of the University /Institution that they had completed all requirements (including completion of internship) for the award of the degree.

- IV. The eligibility for availing reservation against the vacancies reserved for the **physically disabled persons** shall be the same as prescribed in "The Persons with Disability (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995." Provided further that the physically disabled candidates shall also be required to meet special eligibility criteria in terms of physical requirements/functional classification. For example only such persons would be eligible for reservation in services posts who suffer from not less than 40% of relevant disability. A person who wants to avail of benefit of reservation would have to submit a disability certificate issued by a competent authority.

The decision as to the eligibility or otherwise of a candidate for admission to the written examination/Interview shall lie with the Commission and any decision of the Commission in this regard shall be final. Subject to suitable candidates forthcoming there shall be usual reservation of the vacancies in favour of the Khasi, Jaintias, Garos and any other Scheduled Tribe and Scheduled Castes candidates as prescribed by the Government from time to time. Appointment to the Service shall be subject to fulfillment of such conditions as the appointing authority may prescribe from time to time in the interest of Public Service. Persons recruited to the service shall be on probation for a period of two years in the Junior Grade scale of ₹ **17,000-470-20,290-EB-560-25,330-760-33,690/- PM**, which is subject to revision by the Government from time to time.

B. FEES (Inclusive of examination fee non-refundable)

- I. No Postal Order, Cash payment, Money Order or Court Fee Stamps will be accepted in lieu of MPSC Challan (for Offline Candidates). Fees once

paid will not be refunded nor will it be held in reserve for any other examination.

- II. **PERSONS WITH DISABILITY (PWD)** are exempted from paying fees, but they will be required to produce proof of their claim. Notwithstanding the aforesaid provisions for fee exemption, a person with disability will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or the Appointing Authority, as the case maybe may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Service/Post to be allocated to PWD(s), by the Government.
- III. **FEE (Inclusive of Examination Fee) Non-Refundable for Offline mode**
 Fee @ prescribed in the Table below is required to be paid on submission of the Application Form. This amount may be paid through MPSC Challan. The original copy of the Fee Challan (MPSC copy) should be attached with the Application Form.

Post Description	Amount of	Remarks
Meghalaya Civil Service For Persons with Physical Disabilities (PWDs).Application Fee is exempted subject to furnishing of Disability Certificate to the Commission.(as per Notification No. PER (AR).150/88/Pt.I/ 43 Dated 29 th April, 2015.	₹ 460/-	Half the rate for SC/ST who are permanent resident of the State of Meghalaya

C. RESERVATIONS OF VACANCIES:-

As per Government policy.

D. LAST DATE FOR RECEIVING OF APPLICATIONS:-

Applications Forms will be issued to Applicants with effect from the **24th July,2017** from the Office of the Meghalaya Public Service Commission, Shillong and the MPSC Cell at Tura, Williamnagar, Baghmara, Jowai,

Nongstoin and Nongpoh .The LAST DATE FOR RECEIPT OF APPLICATION IS ON OR BEFORE THE 31st August,2017.

Application (OFFLINE/ONLINE) in the Commission's prescribed form can be obtained from the Office of the MPSC Shillong, and the MPSC Cells at Tura, Nongstoin, Nongpoh, Williamnagar, Baghmara and Jowai, and syllabus may be downloaded from the MPSC website .www.mpsc.nic.in.

E. APPLICATION FORM

Application Forms (AF-I) alongwith MPSC Challan (for payment of Fee) are available free of cost at the following locations:

- I. Office Counter of MPSC Office, Headquarter, Shillong.
- II. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh.
- III. Form & MPSC Challan can be also downloaded from the MPSC website www.mpsc.nic.in.

(i) SUBMISSION OF APPLICATION

As already indicated candidates can submit their application through the following modes:-

1. Off-line Mode:

In this option candidates should present their applications completed in all respect at:

- i. Office Counter of MPSC Office, Headquarter, Shillong.
- ii. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh ***on any working day between 10:30 A.M. to 5:00 P.M. till the last date***

Applications can also be sent *by registered post* so as to reach the Commission's office at Shillong not later than the last date of the advertisement. The Commission will not be responsible for postal lost or transit delay.

2. On-line Mode:

Applicants may also apply online through the MPSC website viz **www.mpsc.nic.in**. Kindly read the instruction on the web page carefully before applying on-line. Last date for on-line applications is 31st August, 2017

CANDIDATES WHO WISH TO FILE APPLICATIONS ON LINE MAY FILL THE ONLINE FORMS THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). IN DISTRICTS WHERE SUCH FACILITIES ARE NOT AVAILABLE CANDIDATES MAY VISIT THE NEAREST NIC CENTRES WHERE THEY WILL BE ASSISTED BY THE NIC IN FILLING APPLICATIONS ON LINE.

Candidates who have already registered with the Commission's Website may log in and apply directly against the advertised vacancy/post of their choice.

(ii) INSTRUCTIONS

- I. All application must be complete in all respects and accompanied with proof of payment of fee and enclosed with **One Window Envelope of 4 cms x 9 cms affixed with Rs. 5/- postage stamp.**
- II. Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned **"Division/Percentage"** at Sl. No. 15 of AF-I Form.
- III. Incomplete application will be summarily rejected and no further correspondence will be entertained.
- IV. Government Employees may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong in Form AF-I with separate request to their heads/appointing authorities for **"PERMISSION / NO OBJECTION"** when called for Examination /Interview.

COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES

Only preliminary scrutiny of the applications and other aspects will be undertaken before proceeding to the next stage of the recruitment and therefore, the acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed for each post such as educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. **After such scrutiny a "Proposed Rejection / Ineligibility List" shall be published and hosted in the Commission's website as well as in the Notice Board of the M.P.S.C Office/Cells. A candidate is allowed 15 days time to file representation against such proposed Rejection.** Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission's decision in this regard shall be final.

CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:

1. The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of admission certificate to the candidate will not imply that his/her candidature has been finally cleared by the Commission. The Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.
2. **HOW TO APPLY:** Candidates are required to apply Online/Offline by using the website <http://www.mpsc.nic.in>
3. **LAST DATE FOR RECEIPT OF APPLICATIONS:** The online/offline Applications can be filled up to **31st August, 2017 till 5:00 PM**. The eligible candidates shall be communicated before the commencement of the examination.

4. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES: In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact MPSC's Facilitation Counter Room 18 in person or email to mpscshillong1@gmail.com

Preliminary Examination of the State Civil Services Examination will be held by the Meghalaya Public Service Commission on 31st January, 2018

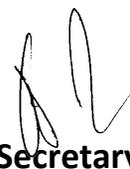
The number of vacancies to be filled on the result of the examination is expected to be approximately 38 (thirty eight). Reservation will be made for candidates belonging to Scheduled Tribes, Other Backward Classes and Physically Disabled Categories in accordance with the State reservation policy.

Advisory for candidates

- a) ELECTRONIC DEVICES BANNED:** (a) Mobile phones, smart watches, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations. (b) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers to the venue of the examination, as arrangement for safe-keeping cannot be assured.
- b)** Candidates are advised not to bring any valuable/costly items to the Examination Halls, as safe-keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard.
- c)** Candidate must appear for Written Test/Interview at his/her own expenses.

DEBARMENT

- (a) Candidates should make sure of their eligibility for the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.
- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature by canvassing Directly or Indirectly for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection processes conducted by the Public Service Commissions in the country.



**Secretary,
Meghalaya Public Service Commission,
Shillong**

Copy forwarded for information and wide circulation in their respective jurisdiction to:

- 1) Hon'ble Chairman / Hon'ble Members of the Commission.
- 2) The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura, Jowai, Nongstoin, Baghmara, Williamnagar & Nongpoh along with 20 copies of the Advertisement for circulation in their respective Districts. It may be ensured that Sl. No. 15 of the AF-1 Forms is properly filled in by the candidates before the forms are received at the Cells.
- 3) The Director of Employment and Craftsmen Training and Apprenticeship Adviser, Shillong.
- 4) The Assistant Director of Employment, Divisional Employment Exchange, Shillong.
- 5) The Employment Officer, District Employment Exchange, Jowai, Tura, Williamnagar, Nongpoh & Mawkyrwat.
- 6) The Employment Officer, Coaching-cum- Guidance Centre for ST/SC, Shillong
- 7) The Assistant Employment Officer, District Employment Exchange, Nongstoin / Baghmara
- 8) The Assistant Employment Officer, Sub-Divisional Employment Exchange, Sohra / Mairang / Resubelpara / Ampati / Khliehriat.
- 9) The District Employment Officer, Shillong
- 10) The Assistant Employment Officer: Shillong / Jowai / Nongstoin / Williamnagar / Sohra / Nongpoh / Ampati / Mairang.
- 11) The Deputy Commissioner, East Khasi Hills District / West Khasi Hills District / South West Khasi Hills District / Ri-Bhoi District / East Garo Hills District / West Garo Hills District / South Garo Hills District / North Garo Hills District / South West Garo Hills District / East Jaintia Hills District / West Jaintia Hills District.
- 12) S.D.O. Mairang / Ampati / Khliehriat / Amlarem / Mawkyrwat / Resubelpara / Sohra / Dadengiri Civil Sub-Division.
- 13) The Chief Executive Member, Khasi Hills District Council / Jaintia Hills District Council / Garo Hills District Council.
- 14) The News Editor All India Radio, Shillong / Tura / Jowai.
- 15) Junior Employment Officer, Sub Divisional Employment Exchange, Resubelpara, East Garo Hills.
- 16) All Block Development Officers.

- 17) Confidential Branch.
- 18) Station Director, Doordarshan Kendra, Shillong/Tura/Jowai.
- 19) The Treasury Officer, Shillong, Tura, Jowai, Ampati and Williamnagar Sub Treasury Resubelpara Sub Treasury, Baghmara Sub-Treasury.
- 20) ✓ MPSC website.
- 21) The A.G.M. SBI, Laitumkhrah Branch.
- 22) Concerned Dealing Assistant.
- 23) Departments concerned.



Secretary,

**Meghalaya Public Service Commission,
Shillong**