



**DISTRICT WATER & SANITATION
MISSION, MALKANGIRI**
Phone No. 06861-231617,
E-mail: eerwssmlkg@nic.in




Advt. No.1430/2017 Date: 31.07.2017

CONTRACTUL ENGAGEMENT

Applications are invited for filling of vacancy / empanelment of candidates for the following posts under DWSM Malkangiri on contractual basis for the period of six months with monthly remuneration as noted against each and subject to renewal as per Society norms basing on the performance and subject to continuance of the programme.

Sl No	Name of the post	No. of vacancy	Monthly remuneration
1	Accountant	01	Rs. 9000/- Per month
2	Data Entry Operator	01	Rs. 7000/- Per month

The vacancy shown in Advertisement is provisional & subject to change as per requirement. Interested Candidates fulfilling the eligibility criteria are to apply along with all self attested Xerox copy of educational certificates & mark sheets in support of age & qualification. The filled application must reach to **Executive Engineer, RWSS-cum-Member Secretary, DWSM, Near Fire Station, MV-02, Malkangiri-764048, Odisha** on or before **19.08.2017** through Registered post / Speed post/ Courier only & the envelope containing the application must be super scribed clearly the name of the post applied for..... The details of application form & eligibility criteria can be downloaded from Malkangiri District Website: www.malkangiri.nic.in . A candidate applying for more than one post must submit separate application for each post. The undersigned reserves the right to cancel any or all the applications without assigning any reason thereof.


Executive Engineer, RWSS-cum-
Member Secretary, DWSM
Malkangiri

TERMS & CONDITIONS FOR DIFFERENT POSTS

ACCOUNTANT

QUALIFICATION: The Candidate should be Graduate in Commerce and with knowledge in MS word, MS Excel, MS Power point

Age limit: Age limit is from 21-35 years as on the first day of the advertisement month. Should have at least 2 years post qualification working experience in accounting from any Govt. or registered firm.

Salary: Contractual remuneration of **9000/-** Per month

Mode of selection: 1. Selection of candidates will be made according to the merit basic.

EXAMINATION	WEIGHTAGE
<i>Matriculation</i>	<i>10 Marks</i>
<i>+2 (intermediate)</i>	<i>15 Marks</i>
<i>Graduation</i>	<i>15 Marks</i>
<i>Accounting Written Test will be done by APD, Finance, Malkangiri</i>	<i>40 Marks</i>
<i>Computer Test (Practical) will be done by DIO, NIC, Malkangiri Interview</i>	<i>20 Marks</i>

2. Selection to the post shall be made by the Selection Committee Constituted for the purpose under the chairmanship of Sub-Collector, Malkangiri.

DATA ENTRY OPERATOR

QUALIFICATION: The Candidate should be any 10+2 and should have knowledge in MS word, MS Excel, MS Power point, MS Word (Odia)

Age limit: Age limit is from 21-35 years as on the first day of the advertisement month.

Salary : Contractual remuneration of **7000/-** Per month

Mode of selection: 1. Selection of candidates will be made according to the merit basic.

EXAMINATION	WEIGHTAGE
<i>Matriculation</i>	<i>10 Marks</i>
<i>+2 (intermediate)</i>	<i>20 Marks</i>
<i>Graduation</i>	<i>10 Marks</i>
<i>Computer Test (Practical) will be done by DIO, NIC, Malkangiri</i>	<i>60 Marks</i>

2. Selection to the post shall be made by the Selection Committee Constituted for the purpose under the chairmanship of Sub-Collector, Malkangiri.

**APPLICATION FOR ENGAGEMENT OF ACCOUNTANT / DATA ENTRY OPERATOR
IN DISTRICT WATER & SANITATION MISSION, MALKANGIRI**

APPLIED FOR THE POST OF

- 1) Name of the Candidate:
- 2) Gender:
- 3) Date of Birth:
- 4) Father's / Husband Name:
- 5) Age as on 31st July 2017:
- 6) Present Postal Address
- 7) Permanent Address:
- 8) Phone / Mobile Number:
- 9) Qualification:

Sl No	Qualification	Institute	Division / Grade	Year of passing	%of Marks

10) Other relevant qualification:

11) Experience: (Only for Accountant)

Sl No	Name of Organization with contact details	Tenure of Work		Salary /Remuneration received during the period	Nature of job
		Date of joining	Date of leaving		

12) List of documents enclosed:

DECLARATION

I do hereby declare that the information's given above are true to the best of knowledge and belief.

Signature of Candidate