



Advt No.: Rectt./HPUs/GATE-2017

Date: 28-07-2017

Closing Date: 31-08-2017

Recruitment of Assistant Engineer/Electrical cadre and Assistant Engineer/Civil cadre in Haryana Power Utilities viz. HVPNL, HPGCL, UHBVNL & DHBVNL based on score of GATE-2017 (Graduate Aptitude Test in Engineering- 2017)

1. Haryana Power Utilities (HPUs) i.e. Haryana Vidyut Prasaran Nigam Limited (HVPNL), Haryana Power Generation Corporation Limited (HPGCL), Uttar Haryana Bijli Vitran Nigam Limited (UHBVNL) & Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL) are carrying the work of Transmission, Generation and Distribution of electricity in the State of Haryana. Haryana Power Utilities (HPUs) have decided to undertake recruitment of Assistant Engineer/Electrical cadre & Assistant Engineer/Civil cadre against the available vacant posts meant for direct recruitment as on 31.05.2017 based only on the merit of GATE-2017 score conducted by Indian Institute of Technology, Roorkee in the month of February, 2017.

Haryana Power Utilities (HPUs) viz. Haryana Vidyut Prasaran Nigam Limited (HVPNL), Haryana Power Generation Corporation Limited (HPGCL), Uttar Haryana Bijli Vitran Nigam Limited (UHBVNL) & Dakshin Haryana Bijli Vitran Nigam Limited (DHBVNL) invites applications for the post of Assistant Engineer/ Electrical cadre and Assistant Engineer/ Civil cadre from the eligibles, **who have qualified/ cleared the GATE-2017 exam and fulfills the qualification criteria of the HPUs as given in para-2 below.**

2. The essential qualification of various disciplines with respective code of GATE- 2017 paper for the post of Assistant Engineer/ Electrical cadre and Assistant Engineer/ Civil Cadre is given here under:-

Post Code	Name of Post	No. of Posts	Essential Qualification	Code of GATE 2017 PAPER	Pay Scale
Assistant Engineer Electrical Cadre					
1	Electrical discipline	120	a) Full-Time Bachelor of Engineering Degree or equivalent Degree* from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/ other category candidates and 55% marks in respect of SC category candidates of Haryana domicile, in any one of the following disciplines: i) Electrical/ Electrical & Electronics Engineering. b) Must have passed Hindi/ Sanskrit upto matric standard.	Electrical Engineering (EE)	Rs.9300-34800 with Grade Pay of Rs.5400/- (Revised Pay Scale Rs.53100-167800 in pay matrix level-9)
2	Mechanical discipline	9	a) Full-Time Bachelor of Engineering Degree or equivalent Degree* from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/ other category candidates and 55% marks in respect of SC category candidates of Haryana domicile, in any one of the following disciplines: i) Mechanical Engineering. b) Must have passed Hindi/ Sanskrit upto matric standard	Mechanical Engineering (ME)	Rs.9300-34800 with Grade Pay of Rs.5400/- (Revised Pay Scale Rs.53100-167800 in pay matrix level-9)

Post Code	Name of Post	No. of Posts	Essential Qualification	Code of GATE 2017 PAPER	Pay Scale
3	Information Technology discipline	11	<p>a) Full-Time Bachelor of Engineering Degree or equivalent Degree* from a University duly recognized by Central Government or a State Government in Computer Science & Engineering/ Information Technology with a minimum 60% marks in respect of General category/ other category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>b) Must have passed Hindi/ Sanskrit upto matric standard</p>	Computer Science and Information Technology (CS)	Rs.9300-34800 with Grade Pay of Rs.5400/- (Revised Pay Scale Rs.53100-167800 in pay matrix level-9)
4	Electronics discipline	4	<p>a) Full-Time Bachelor of Engineering Degree or equivalent Degree* from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/ other category candidates and 55% marks in respect of SC category candidates of Haryana domicile, in any one of the following disciplines:</p> <p>i) Electronics/ Electronics & Communication/ Electronics & Telecommunication/ Electronics & Electrical Communication Engineering.</p> <p>b) Must have passed Hindi/ Sanskrit upto matric standard</p>	Electronics & Communication Engineering (EC)	Rs.9300-34800 with Grade Pay of Rs.5400/- (Revised Pay Scale Rs.53100-167800 in pay matrix level-9)
Assistant Engineer Civil Cadre					
5	Civil discipline	10	<p>a) Full-Time Bachelor Degree in Civil Engineering or equivalent Degree* from a University duly recognized by Central Government or a State Government with a minimum 60% marks in respect of General category/ other category candidates and 55% marks in respect of SC category candidates of Haryana domicile.</p> <p>b) Must have passed Hindi/ Sanskrit upto matric standard.</p>	Civil Engineering (CE)	Rs.9300-34800 with Grade Pay of Rs.5400/- (Revised Pay Scale Rs.53100-167800 in pay matrix level-9)

Note:

- a. HPUs reserves its right to increase/ decrease the total number of posts against various categories.
- b. *In case of equivalent qualification, equivalency of qualification shall be checked by HPUs at the time of verification/ checking of documents. The decision of HPUs shall be final in this regard.



3. The Utility wise and category wise break-up of the posts of Assistant Engineer/ Electrical cadre and Assistant Engineer Civil Cadre proposed to be filled-up against this advertisement is given as under:-

Sr. No.	Name of Post	Post Code	Name of Utility	Gen	SC	BC		EBP (G)	ESM				OSP			Total No. of Posts	Posts reserved for PwD already included in total posts at Column No. 17.
						A	B		Gen	SC	BC		Gen	BC			
											A	B		A	B		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
I.	Assistant Engineer (Electrical)	1	HVPNL	35	18	8	4	5	3	1	1	-	1	1	-	77	3 (2-OL/OH & 1-PD/HH)
			HPGCL	7	2	1	-	1	-	-	-	-	-	-	-	11	1 (PD/HH)
			UHBVNL	6	8	2	-	2	-	-	-	1	1	1	-	21	3 (1-OL/OH, 1-OA/OH & 1-PD/HH)
			DHBVNL	6	2	2	-	-	1	-	-	-	-	-	-	11	1 (OL/OH)
Sub Total				54	30	13	4	8	4	1	1	1	2	2	-	120	8
II.	Assistant Engineer (Mechanical) under Electrical Cadre	2	HPGCL	4	2	1	1	1	-	-	-	-	-	-	-	9	-
III.	Assistant Engineer (IT) under Electrical Cadre	3	HVPNL	3	2	1	1	2	-	-	-	-	-	-	-	9	1 (PD/HH)
			HPGCL	1	1	-	-	-	-	-	-	-	-	-	-	2	-
Sub Total				4	3	1	1	2	-	-	-	-	-	-	-	11	1
IV.	Assistant Engineer (Electronics) under Electrical Cadre	4	HPGCL	2	1	1	-	-	-	-	-	-	-	-	-	4	-
V.	Assistant Engineer (Civil)	5	HVPNL	4	1	1	-	1	-	-	-	-	-	-	-	7	-
			HPGCL	2	-	-	-	-	-	-	-	-	-	-	-	2	-
			UHBVNL	-	1	-	-	-	-	-	-	-	-	-	-	1	-
Sub Total				6	2	1	-	1	-	-	-	-	-	-	-	10	-

The break-up of the Persons with Disabilities (PwD) reservation is meant for the following sub-categories only:-

Post	Sub-Category
AE (Electrical)	OL/OH, OA/OH, PD/HH
AE (Info. Technology)	PD/HH

Abbreviations: **OL-** One Leg, **OA-** One Arm, **OH-** Orthopedically Handicapped, **PD-** Partially Deaf, **HH-** Hearing Handicapped. **Gen-** General Category, **SC-** Schedule Castes, **BC-** Backward Classes, **EBP(G)-** Economically Backward Persons in General Category, **ESM-** Ex-servicemen, **OSP-** Outstanding Sports Persons, **PwD-** Persons with Disabilities.

4. Reservations / Relaxations / Concessions:

- Reservation / Relaxation / Concession, wherever applicable, are applicable to Haryana domicile candidates only, subject to reservation policy.
- The benefit of reservation will be given to those SC/BC/EBP(G)/PwD/ESM and OSP candidates who are domicile of Haryana State only.
- Candidates belonging to reserved categories of states, other than Haryana, shall be considered as General category candidate and treated against Un-reserved vacancies.
- The reservation of posts for different categories is governed by the instructions of State Government of Haryana as issued from time to time.
- Reservation / Relaxation / Concession wherever applicable, is subject to the submission of attested copy of certificates in the format prescribed by Government of Haryana and issued by the Competent Authority, alongwith the application form. The original certificates shall be checked at the time of verification/ checking of documents.

5. Persons with Disabilities:

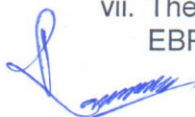
- i. Only such Persons with Disabilities (PwD) of Haryana Domicile would be eligible for reservation in service/posts who suffer from not less than 40% (40 percent) of relevant disability.
- ii. PwD candidates of Haryana Domicile shall be given reservation, age relaxation & fee concession, as per Government of Haryana directives.
- iii. PwD candidate would have to submit a Disability certificate issued by Competent Authority in the format prescribed by Government of Haryana alongwith the application form. The original certificates shall be checked at the time of verification/ checking of documents.

6. Nigam/Corporation Candidates:

- i. Nigam/Corporation Candidates of HPUs in order to be eligible for direct appointment as Assistant Engineer are also required to qualify in the corresponding paper of GATE- 2017.
- ii. Nigam/Corporation candidates of HPUs fulfilling the eligibility criteria can also apply for the above posts.
- iii. The Nigam/Corporation candidates of HPUs are required to apply and forward their application to respective Utility through proper channel on or before closing date of application i.e. **31-08-2017**.
- iv. Nigam/Corporation candidates of HPUs should attach a copy of the ID card issued by respective Haryana Power Utility, along with the application form.
- v. The names of only such eligible Nigam/Corporation candidates of HPUs forwarded by respective HPUs shall be considered for selection. Mere forwarding of name does not make an employee eligible for selection.
- vi. Nigam/Corporation candidates of HPUs are not exempted from Application fees.
- vii. In case of selection of Nigam/Corporation candidate no benefit of past service rendered in Nigam/Corporation will be admissible. He/ She be treated as fresh entrant for all intent and purposes.

7. Ex-Servicemen:

- i. Upper Age limit is relaxable for an ex-military person whether he joined military service before or after the declaration of emergency to the extent of his military service added by three years provided he had rendered continuous military service for a period of not less than six months before his release and further provided that he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.
- ii. If suitable ESM of Haryana are not available only then dependent sons/daughters of ESM will be considered against the posts reserved for ESM.
- iii. The dependents of ESM candidates will be considered General Category candidates for all intents and purpose.
- iv. The dependent sons/daughters of ESM who fulfil all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates. This entitlement would be available to one dependent child only.
- iv. Candidates claiming dependent sons/daughters of Ex-Servicemen must submit the latest eligibility certificate issued by Secretary, Zila Sainik Board, Haryana (specifically indicating the name of post for which the candidate is applying) in support of their claim alongwith the application form. The original certificates shall be checked at the time of verification/ checking of documents.
- v. Mere dependent certificate will not be entertained.
- vi. None of the persons mentioned below shall fall within the definition of word "Dependent of Ex-Servicemen" :
 - (a) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, bank balance etc.
 - (b) A person may be working on adhoc basis on the post advertised or somewhere else.
 - (c) A person who is a member of Joint Hindu Family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the Joint Hindu Family and is obliged to pass on all his income to Karta and draws money for his subsistence from the pool of the Joint Hindu Family with the consent of the Karta.
 - (d) A person who is a member of the Joint Hindu Family is employed on adhoc basis but he is otherwise dependent on his father.
- vii. The dependents of ESM are required to pay the fees as applicable for Gen, SC, BC & EBP(G) category candidates as the case may be.



8. Reservation for freedom fighters & their children/ grandchildren of Haryana:

- i. The reservation will be applicable only if quota reserved for Ex-Servicemen or Backward Classes remain unfilled to that extent due to non-availability of suitable Ex-Servicemen or their dependents or non-availability of suitable candidates from Backward classes.
- ii. Overall reservation either from the unfilled vacancies of Ex-Servicemen or from the Backward classes for Freedom fighters/their children/grandchildren will remain limited to 2% only.
- iii. This benefit will be available to grandchildren i.e. sons or daughters of sons and daughters (Paternal as well as Maternal) of the Freedom Fighters.

9. AGE LIMIT:

Eligibility of age limits is as on last date of submission/ receipt of application form i.e. **31.08.2017**. The age limit for the post of Assistant Engineer is **20 to 42 years**.

10. RELAXATION IN AGE LIMIT (FOR CANDIDATES OF HARYANA DOMICILE ONLY):

The relaxation in age limit is admissible to candidates of **Haryana Domicile only**. Upper age limit is relaxable as admissible under rules/registrations/instructions of HPUs/ Haryana Government. Relaxation in age in different categories, subject to the condition that the candidate is meeting other eligibility criteria for the post, is as given below:

Category	Maximum Age Relaxable by	Max. Age
Candidates of Haryana Domicile		
General	NA	42 Years
SC, BC-A, BC-B, EBP(G)	05 Years	42+5= 47 Years
PwD- General	10 Years	42+10= 52 Years
PwD- SC, BC-A, BC-B, EBP(G)	10+05 Years	42+10+5= 57 Years
OSP- General	NA	42 Years
OSP- SC, BC-A, BC-B	05 Years	42+5= 47 Years
Ex-Serviceman	42 years and Upper Age Limit is relaxable up to continuous Military Service added by 03 years is permissible, over & above their respective category.	
For serving employee of HPUs	The age relaxation to the employees of HPUs be given to the extent of number of years of regular service rendered by them in any of the Power Utility subject to maximum 5 years provided they apply through proper channel.	
Candidates belonging to States other than Haryana		
Gen., SC, ST, OBC, PwD, OSP	NA	42 Years
ESM	42 years and Upper Age Limit is relaxable up to continuous Military Service added by 03 years is permissible.	

Note:- If benefit of age relaxation is admissible to a candidate for more than one of the categories mentioned above, then benefit shall be considered only for one of those categories which allows maximum age relaxation to the candidate.

The upper age limit is relaxable upto 45 years for the candidates belonging to the following categories:-

- a) Unmarried female candidates of Haryana State Only.
- b) Women whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertions; wives of serving disabled military personnel and widows of those who are were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislatures, Local Bodies including Panchayats and Bar Association where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.

11. STUDENTS APPEARING IN FINAL YEAR/SEMESTER:

No person (including students appeared/ appearing in final year/ semester in session 2016-17) shall be eligible to be appointed as Assistant Engineer Electrical cadre and Assistant Engineer Civil in Haryana Power Utilities i.e. HVPNL, HPGCL, UHBVN & DHBVN unless he holds the essential qualification certificates issued by the concerned authority prescribed for the posts from a University established/ recognized by Central Government or a State Government as per Sr. No.2 of the advertisement on or before closing date i.e. **31.08.2017**.

12. SELECTION PROCESS:

- i. The candidates who have acquired the essential qualification as mentioned at Sr.No.2 above and must have qualified the GATE-2017 (Graduate Aptitude Test in Engineering-2017) conducted by IIT, Roorkee in Feb, 2017 in corresponding paper i.e. Electrical Engineering (EE), Mechanical Engineering (ME), Computer Science & Information Technology (CS), Electronics & Communication Engineering (EC) and Civil Engineering (CE) shall only be eligible to be considered for selection.
- ii. The selection of the candidates in each discipline/ category would be done by the HPUs from the eligible candidates as given in para-(i) above, purely on the basis of score of the GATE-2017 (Graduate Aptitude Test in Engineering-2017) in the respective discipline as per requirement of HPUs.
- iii. The qualifying marks in respect of GATE-2017 (minimum cut-off) shall be as declared by GATE-2017 Organizing Institute i.e. IIT, Roorkee for respective GATE Paper/discipline/category given as under:-

Category as per GATE-2017 Score Card	Categories covered for the purpose of determining qualifying marks (Minimum Cut-off marks)
General	General, ESM-Gen, OSP-Gen & EBP(G) category candidates of Haryana Domicile only and General/Reserved Category candidates of States other than Haryana.
SC/ST/PwD	SC, ESM-SC, OSP-SC & PwD category candidates of Haryana Domicile only.
OBC (NCL)	BC-A, BC-B, ESM-BC-A&B, OSP-BC-A&B category candidates of Haryana Domicile only.

- iv. The selection process consists of marks obtained (**Normalized Marks out of 100**) in the corresponding paper of GATE-2017. No interview will be carried out for the posts being advertised by HPUs. **Appointments will be made purely on the basis of merit of the GATE-2017. GATE Score of 2016 or prior will not be valid.**
- v. Besides this, Educational qualifications must be from a recognized Institution/ University/ Board.
- vi. In case of GATE-2017 Score of two or more candidates are equal then candidate having more marks in the essential qualification as given in Sr. No. 2 of advertisement would be considered higher in merit. Further, in case of marks in the essential qualification are also equal then candidate older in age would be considered higher in merit.
- vii. The shortlisted candidates numbering 2 times of advertised posts plus 10% waiting list (subject to minimum of 2) for a particular post/ category would be called for verification/checking of original documents/ certificates in order of Merit prepared on the basis of Gate-2017 Score.
- viii. Offer of Appointment will be issued by respective HPUs to the selected candidates in the order of category wise Merit prepared on the basis of GATE-2017 Score & as per the preference indicated by the candidate in the application form and based on the requirement of HPUs.
- ix. Waiting list equivalent to 10% (subject to minimum 2) of the posts advertised for a particular category will be prepared. The persons from the waiting list will be offered appointment only if the person from the main list do not join. The waiting list would be valid for one year from the date of declaration of result in terms of Instruction issued vide memo No. 42/43/84-5GSI dated 20.01.1988 and amended from time to time.
- x. The selected candidates for the post of Assistant Engineer will produce Medical Fitness certificate required for first entry into service from the Civil Surgeon of any district in Haryana State before joining the services.

13. **AMOUNT OF FEE (NON TRANSFERRABLE/ NON REFUNDABLE/ NON ADJUSTABLE):**
The candidate is required to deposit the fee separately for each post applied for as per the details given below:-

Sr. No.	Categories of Candidates	Fees
1	(i) For Male Candidates of General Category including Dependent Son of Ex-Servicemen of Haryana. (ii) For Male Candidates of all reserved categories of other States.	Rs.500/-
2	For Female candidates of all (General and Reserved) categories of all States.	Rs.125/-
3	For Male candidates of SC/ BC-A/ BC-B/ EBP(G)/ ESM categories of Haryana only.	Rs.125/-
4	For all Persons with Disabilities (Candidates of Haryana only).	NIL

- The fees is to be paid in shape of Indian Postal Orders (IPOs) or Demand Draft in favor of "AO/ Cash, HVPNL, Panchkula" payable at Panchkula.
- Fees once paid is neither transferable nor refundable / adjustable.
- No concession of fee is admissible to candidates belonging to States other than Haryana.
- PwD candidates of Haryana Domicile only are exempted from payment of fees.
- Dependents of ESM are required to pay the fees as for General and SC, BC-A & BC-B candidates of Haryana Domicile as the case may be.
- Application fee for OSP candidates of Haryana domicile is as per their respective category i.e Gen/SC/BC and Gender.

14. **GENERAL INFORMATION:**

- Only those candidates are eligible to apply as mentioned in para No. 1.
- Before applying, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in this advertisement, as on the cut off date i.e. **31.08.2017**.
- Essential Qualification should be from a University / Institution duly recognized by Central Government or State Government. The Candidates who have obtained Degrees / Diplomas / Certificates for the various courses from any institution declared fake by the University Grants Commission shall not be eligible for being considered for recruitment to the post advertised.
- The merely holding of prescribed essential qualification does not entitle a candidate for selection.
- Candidates must specify their preference for joining organizations under HPUs in the application form itself.
- All computations of upper age limit shall be as on the cut off date for the said purpose.
- Date of issuance of final marks sheet shall be taken as the date of acquaintance of qualification.
- Correspondence / Part-time Degree shall not be considered.
- Candidates are required to send their application form on prescribed format & complete in all respects alongwith necessary documents in support of their claim by **31.08.2017 upto 5:00 P.M** (on all working days) in the office of **Deputy Secretary, HR&SR (Recruitment Cell), HVPNL, Room No. 230, First Floor, Shakti Bhawan, Sector-6, Panchkula** Any Application Form received after the closing date shall not be entertained.
- The original documents/certificates would be checked by HPUs at the time of verification/ checking of documents for the preparation of Selection/ Merit list.
- The certificates pertaining to Domicile/ SC/ BC/ EBP(G) & OSP must be as per the prescribed format of the State Government.
- The selected candidates are required to submit original documents for verification alongwith Character & Antecedents verification forms (which will be supplied with the offer of appointment) to the respective Utility in which he/ she have been selected.
- No TA payment shall be paid to candidates for appearing for the verification/ checking of documents.
- Candidates must have a valid e-mail ID & Mobile Number which shall be entered in the application form. The e-mail ID & Mobile Number entered in application form must remain valid for at least next one year. However, in case of change in e-mail ID & Mobile Number candidate must inform to HPUs failing which HPUs will not be responsible for bouncing back of any email/ message sent to the candidates, if any.
- The necessary information relating to recruitment, if any, will be made available to all candidates only on the websites of HVPNL/ HPUs.

- 16) Percentage of marks in Essential Qualifications as awarded by the University / Institute shall only be considered. Wherever CGPA/OGPA/DGPA or Letter Grade in a degree / diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by University / Institute. Proof of norms adopted by the University/ Institute to convert CGPA/OGPA/DGPA into percentage is to be submitted at the time of verification/ checking of documents, if called for.
- 17) In case the University / Institution does not have any scheme for converting CGPA into equivalent marks or in the absence of any proof of norms/formula, the equivalent percentage would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.
- 18) Candidates working in Govt. Departments / PSUs / Autonomous bodies other than HPUs are required to produce "No Objection Certificate" at the time of verification/ checking of documents. No past service benefit to the candidates working in Govt. Departments / PSUs/ Autonomous bodies will be admissible.
- 19) Competent Courts at Panchkula shall have exclusive jurisdiction with respect to any cause/ dispute.
- 20) Eligibility of the candidates can be checked at any stage during/after the selection process. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if HPUs comes across any evidence / knowledge that the qualification, experience and any other particulars indicated in application / other forms / formats are not recognized / false / misleading and / or amounts to suppression of information / particulars which should have been brought to the notice of HPUs.
- 21) Canvassing in any form during any stage of recruitment shall lead to cancellation of candidature.
- 22) Mere submission of application to HPUs does not guarantee the adequacy of candidature for being considered for further selection process.
- 23) Applications should be submitted through **offline mode** only. Applications not in conformity with the requirements mentioned above/ not in given proforma/ incomplete/ unsigned/ without Photograph/ without fees/ received through e-mail/Fax will be rejected and no correspondence shall be entertained in this regard.
- 24) Candidate can submit only one application for a particular category of post.
- 25) Complaints attributable to any aspect beyond the direct control of HPUs will not be entertained.
- 26) No request for change of place for verification/ checking of documents will be entertained. However, HPUs reserves the right to cancel or add any place for verification/ checking of documents depending on the requirement.
- 27) Exact date and venue for verification/ checking of documents shall be intimated through Websites of HVPNL/HPUs. Candidates are advised to check the website of HPUs regularly.
- 28) HPUs reserves the right to cancel / restrict / enlarge/ modify / alter the recruitment / selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever.
- 29) The candidature of the candidate at all stages of the selection process shall be provisional in nature.
- 30) All documents regarding essential qualification/ age/ caste etc. must have been issued before the cut off date i.e. **31.08.2017**.
- 31) No telephone handling system shall be maintained for this recruitment by HPUs.
- 32) For any queries regarding this recruitment please send e-mail to recruitment@hvpn.org.in clearly mentioning "Recruitment Through GATE, 2017- HPUs:" in the subject line.
- 33) For any RTI query, the same may be addressed to SPIO-cum-AE/RTI, HVPNL, Panchkula – spiohq@hvpn.org.in.
- 34) All information regarding this recruitment process would be made available in the career section of HVPNL/ HPUs website i.e. www.hvpn.org.in, www.hpgcl.org.in, www.uhbvn.org.in & www.dhbvn.org.in. Candidates are advised to check the above websites regularly for further updates.
- 35) **The contents of this Advertisement are full and final.**



15. HOW TO APPLY:

- i. Please read the instructions and procedures carefully before filling the Application form. No request regarding any change against any entry in the application form will be entertained.
- ii. Applications have to be made in prescribed format. Application form can be downloaded from HPU's websites www.hvbn.org.in, www.hpgcl.org.in, www.uhbvn.org.in & www.dhbvn.org.in.
- iii. Application fee as applicable, shall only be submit in the shape of Indian Postal Orders (IPOs) or Demand Draft (DD) in favour of "AO/Cash, HVPNL, Panchkula" payable at Panchkula.
- iv. Application complete in all respects should reach in the office of **Deputy Secretary, HR&SR (Recruitment Cell), HVPNL, Room No. 230, First Floor, Shakti Bhawan, Sector-6, Panchkula latest by 31-08-2017 upto 05:00 P.M** (on all working days) through Registered Post/ Speed Post or in person. The application form received through Courier or any other means will not be entertained and be rejected. Applications (HARD Copy) received after the due/ cut off/ last/ closing date & time for submission of forms i.e. **31.08.2017 (5:00P.M)** shall not be entertained in any case.
- v. The candidate should specify the advertisement number and the post applied for on top of the envelope. However, it is made clear that any postal delay or delay in any way in submission of form by the due date shall be responsibility of the candidate.
- vi. The candidate should retain photocopy of application form alongwith all enclosures for future reference and same will have to be brought by the candidates at the time of verification/ checking of the documents.
- vii. Application forms that are incomplete and without prescribed fee will be rejected straightaway and no correspondence in this regard will be entertained.
- viii. Candidates are advised to apply well in time without waiting for last date of submission of application. No application form on format other than prescribed will be accepted by the office.

16. DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

The following documents/ certificates duly self-attested have to be attached with application form. The application form received without prescribed enclosures will be liable for rejection.

- (a) Proof of Date of Birth – Matriculation Certificate / Birth Certificate.
- (b) Proof of Essential Qualification along with marks sheet of all years/ semesters.
- (c) Proof of norms adopted by the University / Institute to convert CGPA/OGPA/DGPA into percentage.
- (d) GATE-2017 Admit Card.
- (e) GATE-2017 Score Card issued by IIT, Roorkee.
- (f) SC/ BC/ EBP(G)/ PwD Category Certificate, if applicable.
- (g) Domicile Certificate of Haryana, if claiming relaxation benefits under SC/ BC/ EBP(G)/ PwD/ ESM/OSP category.
- (h) Disability Certificate in case of Person with Disabilities (PwD) candidate.
- (i) Discharge Certificate in case of Ex-serviceman (ESM) candidate.
- (j) Latest eligibility certificate issued by Secretary, Zila Sainik Board, Haryana (specifically indicating the name of post for which the candidate is applying) in case of Dependent of ESM candidate.
- (k) Sports Gradation certificate in case of Outstanding Sports Person (OSP).

17. DOCUMENTS REQUIRED AT THE TIME OF VERIFICATION/ CHECKING OF DOCUMENTS:

In case the candidates shortlisted on the basis of GATE-2017 Score and are called for verification/ checking of documents, they shall be required to bring the following documents in original with two self-attested copy:

- (a) Photocopy of application form.
- (b) Proof of Date of Birth – Matriculation Certificate / Birth Certificate.
- (c) Proof of Essential Qualification along with marks sheet of all years/ semesters.
- (d) Proof of norms adopted by the University / Institute to convert CGPA/OGPA/DGPA into percentage.
- (e) GATE-2017 Admit Card.
- (f) GATE-2017 Score Card issued by IIT, Roorkee.
- (g) SC/ BC/ EBP(G)/ PwD Category Certificate, if applicable.
- (h) Domicile Certificate of Haryana, if claiming relaxation benefits under SC/ BC/ EBP(G)/ PwD/ ESM/OSP category.
- (i) Disability Certificate in case of PwD candidate.

- (j) Discharge Certificate in case of ESM candidate.
- (k) Latest eligibility certificate issued by Secretary, Zila Sainik Board, Haryana (specifically indicating the name of post for which the candidate is applying) in case of Dependent of ESM candidate.
- (l) Sports Gradation certificate in case of OSP.
- (m) Two No. Passport size Colored Photographs.
- (n) Any valid photo ID proof i.e. Voter ID Card, PAN Card, Driving License, Passport, Aadhar Card and Photo ID issued by any Government Organization or recognized Educational Institution.


18. IMPORTANT DATES:

Opening date for downloading the application form from the website of HPUs i.e. www.hvpn.org.in , www.hpgcl.org.in , www.uhbvn.org.in & www.dhbvn.org.in	29.07.2017 (From 10:00 AM)
Closing date for submission & receiving of Application Form complete in all respect alongwith documents in support of the claim in HVPNL's office	31.08.2017 (Upto 05:00 PM)
Cut-Off date for the purpose of Upper Age Limit / Reservation/ Essential Qualification etc.	31.08.2017

Note:

- (i) Detailed instructions of the advertisement, available at website of HPUs (www.hvpn.org.in, www.hpgcl.org.in, www.uhbvn.org.in & www.dhbvn.org.in), may be referred at the time of making application.
- (ii) Candidates in their own interest are advised, not to wait till the last date & time and submit their application well within the time. HVPNL/HPUs shall not be responsible, if the candidates are not able to submit their application due to postal delay and any other reason whatsoever.
- (iii) The applications received after due date & time shall be rejected straightaway without assigning any reason thereof. No further communication in this regard shall be entertained.

Place: Panchkula
Date: 28.07.2017


Dy. Secy./HR & SR,
HVPNL, Panchkula.