

DISTRICT OFFICE, JHARSUGUDA

(District Child Protection Unit)

No. 476 /XXX-X/DCPU-JSG- 50/

Date- 25 /07/2017


In pursuance to Govt. Letter No.67/OSCPS/RS/0001/2016 Date:-19.01.2017 from Director, OSCPS, WCD & MS, Department, Bhubaneswar. Applications in the prescribed format along with self attested copies of relevant certificates/documents are hereby invited from the eligible candidates for the Post of Accountant, for District Child Protection Unit (DCPU), Jharsuguda. The engagement of post is purely temporary and contractual. The contract period of 11(Eleven) months may be extended & renewed depending on the performance review of the concerned candidates and instructions from Govt.

Details of Required Eligibility Criteria and Qualification as follows:-

Sl No	Name of the post with Consolidated Salary per Month.	No of Post	Nature of appointment	Eligibility/ Qualification	Age as on 01.01.2016	Experience	Weightage
1	Accountant (Rs 14,000/-) (Rupees Fourteen Thousand Only)	1 (One)	Contractual	Bachelor Graduate in Commerce with Basic Knowledge in Computer.	21-35 With relaxation as admissible.	Three (3) years experience in relevant field {for minimum period of experience 10% and for each additional years of experience 1% shall be awarded subject to maximum 15%}	Written-50% Career-20% Experience -15% Interview:-15%

The above engagements is purely temporary time bound and co-terminus with the scheme. Interested candidates fulfilling the eligibility criteria mentioned above may apply in the prescribed format to the District Child Protection Officer (DCPO), District Child Protection Unit (DCPU), Collectorate Building, Dist-Jharsuguda, Pin-768204, by registered post/ speed post only, to be received during office hours on or before Date:-**16.08.2017**. The envelopes containing application should be Super Scribed in bold letters" Application for the post of Accountant for DCPU, Jharsuguda. The candidates are to be undergo physical verification of Certificates, Personal Interview, Written test at DCPU, Office, Jharsuguda before Selection Committee on **19.08.2017**. at 11 a.m. No T.A-D.A will be provided for attending physical verification of documents and interview by DCPU, Jharsuguda Incomplete application and application received after due date shall be rejected. Authority shall not be held responsible for any postal delay or any natural calamity. The application form is available at District website www.jharsuguda.nic.in the undersigned reserves the right to cancel any or all the applications received / under process without assigning any reason thereof.

By Order of Collector, Jharsuguda


 District Child Protection Officer
 DCPU, Jharsuguda

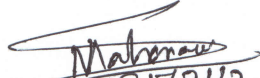
At: - Colloectorate, Jharsuguda, Po: - OMP Line, Dist:- Jharsuguda , Odisha, Pin:- 768204
 Telephone No-06645-270570, E mail: - dcpo.jharsuguda.od@nic.in

DISTRICT OFFICE, JHARSUGUDA

(District Child Protection Unit)

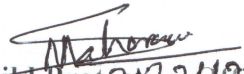
Memo No. 477/ DCPU-JSG-50/ Date: 25/07 /2017

Copy to All BDOs, Executive Officers of Municipalities, District Offices, Jharsuguda for information. They are requested to hoist the advertisement in their respective Notice board for wide publication.


District Child Protection Officer
DCPU, Jharsuguda
D.C.P.U., Jharsuguda


Memo No. 478/ DCPU-JSG-50/ Date: 25/07 /2017

Copy to DIO- NIC, Jharsuguda. He is requested to hoist the advertisement in District NIC portal for wide circulation.



District Child Protection Officer
DCPU, Jharsuguda
D.C.P.U., Jharsuguda

Memo No. 479/ DCPU-JSG-50/ Date: 25/07 /2017

Copy submitted to P.A to Collector, for kind perusal of Collector, Jharsuguda.


District Child Protection Officer
DCPU, Jharsuguda
D.C.P.U., Jharsuguda

APPLICATION FORM

	PERSONAL DETAILS		Affix Photographs
Application for the Post of (Separate applications for Specific Post)			
Applicant's Name (In Block Letters)			

Address for Correspondence		Permanent Address	

Phone/ Mobile Number		E-Mail ID							
Date of Birth (DD-MM-YY)		Sex (Tick)	<table border="1"> <tr> <td>Male</td> </tr> <tr> <td>Female</td> </tr> </table>	Male	Female	Marital Status (Please tick)	<table border="1"> <tr> <td>Unmarried</td> </tr> <tr> <td>Married</td> </tr> </table>	Unmarried	Married
Male									
Female									
Unmarried									
Married									
Mother's Name		Father's Name							

Educational Details-Attach Photocopies of Certificates & Mark Sheets

Qualification	Name of Qualification Awarded	Duration		College/ University	Subjects/ Specialisation	%/ Grade/ Division	Full time/Part Time/Distant Learning
		From	To				
Secondary/ Matriculation							
Higher Secondary (10+2)							
Graduation							
Post Graduation							
Others							

Employment Details (Previous)—Attach Self-Attested photocopies of Experience Certificates

Name of Organization	Designation	Key Responsibilities Handled	Period	
			From	To

Current Employment—Attach Proof of Current Employment

Name of Organisation	Designation	Responsibilities Handled	Working From	Monthly Remuneration

Computer Literacy

Package/Application	Details of Exposure/Proficiency

Language Proficiency			
Language	Ability to Converse	Ability to Read	Ability to Write
English			
Hindi			
Odia			
Others (Specify)			

Referees: Two persons to whom you have reported professionally in the recent past whom we can immediately approach for a reference

	Referee 1	Referee 2
Name		
Address		
Organization		
Designation		
Phone/Mobile		
E-mail ID		
Your Professional Relationship with the Referee		

Declaration:

I hereby declare that the foregoing information is correct, genuine and complete to the best of my knowledge and belief and nothing has been concealed or distorted.

Place:

Date:

Signature of the Applicant