



DISTRICT WATER & SANITATION MISSION, NUAPADA
At- Sirtol, Po/Dist: Nuapada, Pin- 766105, Odisha
phone/Fax: 06678-225092, Email: ms_npd@rediffmail .com



No. 148

Date. 21.07.17

ADVERTISEMENT

Executive Engineer-cum-Member Secretary, DWSM, Nuapada invites fresh application from interested and eligible candidates having requisite Qualification, Experience and Exposure for effective implementation of **Swachha Bharat Mission(Garmin)** in Nuapada District on contractual basis for the post of District Project Coordinator and District Level Consultant (Sanitation & Hygiene- SBM(G)) against exiting vacancies in District Water and Sanitation Mission. Nuapada for a period of one year which may be renewed further basing on the performance or continuation of SBM (G) project which is applicable. **The last day and time for submission of application form through Registered/speed Post only is dt. 11.08.17 by 5.00 PM.** The detail information may be downloaded from the official website www.nuapada.nic.in.

-Sd/-

Collector- Cum- Chairperson
DWSC, Nuapada

Memo No. 149 /Date 21.07.17

Copy forwarded to DIO-NIC, Nuapada for information and necessary action. He is requested for hosting the Expression of Interest (EOI) in the District official website.


EE- cum- Member Secretary
DWSC, Nuapada

DISTRICT WATER AND SANITATION MISSION, NUAPADA
RWS&S DIVISION, NUAPADA
AT-SIRTOL, PO/DIST-NUAPADA, PIN-766105 (ODISHA)
Email Id- ms_npd@rediffmail.com

Adv No- 148

Date- 21.07.17

Contractual Engagement

Executive Engineer-cum-Member Secretary, DWSM, Nuapada invites fresh application from interested and eligible candidates having requisite Qualification, Experience and Exposure for effective implementation of **Swachha Bharat Mission(Gramin)** in Nuapada District on contractual basis for the following posts against exiting vacancies in District Water and Sanitation Mission. Nuapada.

Sl.No	Name of the post	Age as on dt. 01.07.2017	Remuneration (in Rs.)	Vacancy	Eligibility & Selection Criteria
01	District Project Co-ordinator	Up to 45 years	Rs.15000.00	01	<p>Eligibility: Master Degree in Sociology / Social Work/ Rural Development/Master Degree in Business Administration with minimum 55% marks from any recognized University or Institutions and must be of two years duration. She or He should have completed one year course in Computer proficiency (PGDCA) is required from recognized/ registered institute. along with the above Qualifications.</p> <p>Selection: (a) Mark Assessment (Post Graduation) : 40 marks (b) Computer Test (practical): 20 marks (c) Viva-voce: 40 marks</p> <p>Notes: (i) Candidates 10 (Ten) times the nos of vacancies on the basis of merit list prepared on Mark Assessment shall be called for computer test. (ii) Candidates securing 50% and above marks in the computer test shall be called for viva-voce. (iii) The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages.</p> <p>Experience- She/he must have 5 years post Qualification experience in Water Sanitation, Health or in social/Developmental sector, either in Government or Government aided project/Civil Society Organizations/NGOs in the above relevant field.</p>

2	District Consultant (Sanitation & Hygiene) under SBM-G	Up to 45 Years	Rs.20000.00	01	<p>Eligibility: Master Degree in Sociology / Social Work/ Rural Development/Master Degree in Business Administration with minimum 55% marks from any recognized University or Institutions and must be of two years duration. She or He should have completed one year course in Computer proficiency (PGDCA) is required from recognized/ registered institute. along with the above Qualifications.</p> <p>Selection: (d) Mark Assessment (Post Graduation) : 40 marks (e) Computer Test (practical): 20 marks (f) Viva-voce: 40 marks</p> <p>Notes: (iv) Candidates 10 (Ten) times the nos of vacancies on the basis of merit list prepared on Mark Assessment shall be called for computer test. (v) Candidates securing 50% and above marks in the computer test shall be called for viva-voce. (vi) The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages.</p> <p>Experience- She/he must have 5 years post Qualification experience in Water & Sanitation, Health or in social/Developmental sector, either in Government or Government aided project/Civil Society Organizations/NGOs in the above relevant field.</p>
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General Information and Instructions:

- The Engagement is purely temporary and co-terminus with the scheme.
- The applicants are required to submit their application in the prescribed format along with self attested copies of documents/certificates in support of Age, Qualification and Experience without which the application shall not be considered.
- In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc... Certificate for conversion as applicable to percentage of marks shall be submitted at the time of application form.
- Over Aged and Under Qualification in the prescribed Educational Qualification shall be rejected.
- If any candidate is found to have suppressed any material/ information or furnished false information documents, his/her case shall not be considered for

the post applied for and in case already engaged on the basis of the said information/ Documents, his/her service shall be terminated from DWSM, Nuapada forthwith.

- All applications are to be sent through Registered/speed Post only to the **Executive Engineer-cum-Member Secretary, District Water and Sanitation Mission, At-Sirtol, Po/Dist-Nuapada, Pin-766105 (Odisha)..DWSM**; Nuapada shall not be held responsible for any delay or missing applications through post. .
- The undersigned reserves the right to cancel any or all the applications/Positions at any stage of recruitment process without assigning any reason thereof.
- A candidate can apply for only one post. If she/ he applied for more than one post, her/his application (for both the post) will be rejected.
- The result of the recruitment process will be uploaded in the District Website/ Notice Board of the office of the undersigned.
- Failure to comply with the above shall lead to rejection of the application

-Sd-

Collector- Cum- Chairperson
DWSC, Nuapada

APPLICATION FORM

Advertisement No.		Paste recent Passport size photograph here
Post applied for		
		Identity proof (Type/ No.)

1. Personal Details

1.Name of the Candidate (In Capital Letters)	(First Name)	(Surname)
2. Father/ Husband Name		
3. Date of Birth	<u>4. District of Domicile</u>	<u>5. Sex</u>
6. Age as on dt. 01.07.2017	Year	Month
		Day
7. Correspondence Address	8. Permanent Address	
9. Mobile No..		
10. E-mail address		

11. Education Qualification (10th Standard onwards)

Exam. Passed	Name of Board / University	Year of Passing	Marks (Excluding 4 th Optional)				Duration of Course
			Full Mark	Marks Secured	% of Marks	Division/ Grade	

12. Employment Record:

Total years of post qualification experiences:

13. Experience Details (Starting from present/last employment)

Name of the Employer with Address	Post head	Period From date-To date	Remuneration	Nature of Duties (In Brief)	Total Service	
					Years	Months

14. Any other special achievements and recognition conferred:**15. Computer Literacy:**

(Mention all software known/used)

16. Describe in brief " Why you consider yourself fit for the post" in 10 sentences:

17. Language Proficiency (Please tick in the appropriate box)

Language	Ability to Converse			Ability to Read			Ability to Write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Oriya									
Other(Please specify _____)									

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material /information is false/ incorrect or is suppressed by me, my candidature/ appointment under District Water and Sanitation Mission, Nuapada is liable to be rejected /terminated.

Date:

Place:

Full Signature of the Applicant

Note-

1. The following documents are to be enclosed along with the application:
 - a. Two copies of passport size colour self attested recent photographs. One copy of self attested photograph will however to affixed at the position in the application form.
 - b. Self attested photocopies of documents in support of Age, Qualification, and Experience etc.
 - c. Self attested photocopy of Identity proof (Voter ID Card/Pan Card/Driving License/Adhar Card/Passport).

ToR

1. District Project Coordinator:

As District project co-ordinator, you shall be responsible for:

- Plan, coordinate monitor and execute annual implementation plan for Sanitation
- Provide technical support to DWSC on all aspects of sanitation including drafting project proposals, organizing district coordination meetings, review of all ongoing activities.
- Coordinate with various other departments including Panchayati Raj institutions, Health, Education and Women and Child departments for effective convergence of activities at the GP level, block level and village level
- Liaise with block coordinators, village level officials and local NGO's for effective convergence and implementation of sanitation/NBA activities.
- Coordinate observation of 'Sanitation Day' by mobilizing support and participation of the general public and sensitizing them on hygiene and sanitation issues
- Assist DWSC in preparing plans for influencing construction of individual household toilets, community sanitary complexes, school toilets, anganwadi toilets and effective solid and liquid waste management in the GPs.
- Facilitate GP's for working towards achieving SBM(G) and motivate them to achieve ODF status.
- Give special attention to Nirmal Gram Puraskar GPs to sustain their sanitation status
- Coordinate with ASHA and Anganwadi Workers, Swachhata Grahni, Bharat Nirman volunteers for effective implementation of SBM activities.
- Document best practices at the field level for replication in other GPs
- Ensuring roll out of standardised community messages that will educate Households on sanitation, hygiene and water on how to reduce high risk behaviours/groups.
- Responsible as Nodal Officer of for ensuring targeted achievement of construction and use of household toilets SBM and any other work to be assigned by Member Secretary, DWSM.

ToR

2. District Consultant (Sanitation & Hygiene):

As the Consultant-Sanitation & Hygiene, you shall be responsible for:

- Local level need assessment in relation to sanitation / hygiene and risk practices among rural communities.
- Prepare Annual Action plan for sanitation and hygiene for households, schools, Anganwadis and public institutions in coordination with IEC & HRD Consultant and District Project Coordinator under supervision and guidance of the Member Secretary, DWSM.
- Extend support for organization of training programs on participatory tools (CITS/PLA etc.) And technical trainings on sanitation & hygiene for various stakeholders in the district.
- Provide support for development of hygiene promotion materials/messages for Schools & Anganwadis.
- Liaise with line departments namely, Health & Family Welfare, School & Mass Education, Women & Child Development, Panchayati Raj, Civil Society Organization at district level for promoting sanitation and hygiene through Collaborative initiatives.
- Follow-up with NGP attained Gram Panchayats for sustainability and Implementation of all components under Swachha Bharat Mission (SBM).
- Facilitate to set-up Rural Sanitary Mart / Sanitary enterprises/Production Centres in the district as per requirement.
- Networking with CSOs, CBOs, Trusts working in the area of sanitation & hygiene and rural water supply.
- Documentation of case studies and lessons learnt etc.
- Participate in all review meetings at State/District /Block level for triggering Implementation of SBM & NRDWP.
- Undertake field visits as and when required.
- Responsible as Nodal Officer of assigned Blocks for ensuring targeted achievement of construction and use of household toilets and facilitate software activities under NRDWP, SBM and any other work to be assigned by Member Secretary, DWSM.