



**Swami Ramanand Teerth Marathwada University,**  
“Dnyanteerth”, Vishnupuri, Nanded-431 606 (M.S)

**ADVERTISEMENT**

Application are invited for the following statutory post in the university in prescribed format.

Sr.No.	Name of the post	No. of Post	Reservation
1	Registrar	01 (One)	Unreserved

Applicants shall apply on the prescribed application form of the University only. The application form and other information like educational qualifications and experience etc. is available on website of the University [www.srtmun.ac.in](http://www.srtmun.ac.in) & [www.maharashtra.gov.in](http://www.maharashtra.gov.in) on Government website. The tenure of the post is for five years.

Candidate should attach a D.D. of Rs. 1000/- (non-refundable) from nationalized bank, payable at Nanded in favour of ‘Registrar, Swami Ramanand Teerth Marathwada University, Nanded’ with application.

The last date for submitting application in prescribed form, duly completed, in ten copies is 12-08-2017.

Advt.NO.SRTMUN/SP/01/2017, dated 14.07.2017

I/c Registrar

Place : Nanded



**Swami Ramanand Teerth Marathwada University,**  
“Dnyanteerth”, Vishnupuri, Nanded-431 606 (M.S)

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**Details of Advertisement for the Post of Registrar**

ADVT.NO.SRTMUN/SP/01/2017, Dated 14.07.2017

The Details of Qualification, Experience, Pay Scale and additional information for the post of **Registrar:**

**Post Name : Registrar**  
**No. of Posts : 1 (One)**  
**Reservation : Unreserved**

**Pay band / Pay scale : As per UGC and State Govt. rules**

Rs. 37400-67000 with usual Grade pay and allowances as per Maharashtra Public University Act, 2016 and Government Rules.

**Qualifications: As per UGC and State Govt. rules**

A Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC 7 Point Scale (5% relaxation in masters degree to SC/ST and departmental Candidates).

**a) Relaxation:**

A relaxation of 5% from 55% to 50% of marks is permissible to the Ph.D Degree holders who have passed their Master's Degree prior 19<sup>th</sup> September 1991.

**b) Experience:**

1. At least 15 years experience as an Assistant Professor in the AGP of Rs. 7000 and above or with 8 years of services in the AGP of 8000 services and above including as an Associate Professor along with experience in educational administration.

**OR**

2. Comparable experiences in Research establishment and / or other institutions of higher education,

**OR**

3. 15 years administrative experiences of which 8 years shall be as Deputy Registrar or an equivalent post.
4. Good knowledge of computer and information technology.

• **Desirable:**

1. Proven ability in Administration, preferably in a large educational or research institution.
2. Ph.D. Degree
3. Excellent proficiency in English and Communication skills.

• **Age:**

Candidate shall not be less than 45 years of age unless in the service of University or Affiliated Colleges.

• **Tenure and Age of Superannuation:**

- i) This is a tenure post of five years and the person shall be eligible for reappointment for only one more term of five years as per Section 14(3) of the Maharashtra Public Universities Act, 2016.
- ii) Age of superannuation shall be 58 years. However, in the case of person treated at par with teachers, the age of superannuation will be 60 years.

**: Additional information:**

1. In addition to pay, dearness allowance, house rent allowance; compensatory local allowance will be paid according to the university and state govt. rules and regulation.
2. The appointment shall be for term of five years. During this tenure, in case of retirement, the age of retirement shall be 58 years for a person from the non-teaching cadre and 60 years for a person from the teaching cadre.
3. Working knowledge of Marathi is essential.
4. No. TA/DA will be paid either for attending the interview or for joining the post.
5. Small Family Declaration Certificate in the enclosed prescribed format should be submitted along with the application.
6. Educational Qualifications shall be considered as on closing date.
7. A candidate furnishing incorrect or false information shall stand disqualified at any stage.
8. The rights are reserved with the University either to fill or not to fill the post or to modify/alter/cancel the advertisement.
9. No application shall be entertained if it is, incomplete/received after the last date prescribed/not forwarded through proper channel.
10. Applicants shall apply on the prescribed application form of this University only, which is available on the university website [www.srtmun.ac.in](http://www.srtmun.ac.in) and on Government. Website [www.maharashtra.gov.in](http://www.maharashtra.gov.in)
11. Applicants will be required to enclose attested copies of the certificate of their educational qualifications, experience, research experience etc.
12. The University will not be responsible for postal delay, if any
13. Canvassing directly or indirectly will be treated as disqualification.
14. No queries or correspondence regarding issue of call letters for interviews/selection of candidate will be entertained at any stage.
15. Application in prescribed format as downloaded from the website of the University or Government will be accepted on or before 12/08/2017 in person or by post within office hours on all working days (except public holidays, 1<sup>st</sup> and 3<sup>rd</sup> Saturday) along with Demand draft of Rs. 1000/- (non refundable) from Nationalized Bank payable at Nanded in favour of "Registrar, Swami Ramanand Teerth Marathwada University, Nanded"
16. The last date for submitting application, in prescribed forms, duly completed, in TEN copies is 12 August 2017 up to 5.40 P.M.

Place : Nanded

Date : 14/07/2017

Sd/-

**I/c Registrar**

## **: Important instruction :**

1. The post is to be filled from the following persons:

Person with low vision: - means a person with impairment of visual functioning even after treatment or standard refractive correction, but who uses or is potentially capable of using vision for the planning or execution of a test with appropriate assistive device.

**OR**

Hearing impairment: - means loss of sixty decibels or more in the better ear in conversational range of frequencies.

As regards above, a certificate to extend that a person suffering from not less than 40% disability as certified by a competent medical authority.

2. A relaxation of 5% may be provided at the graduate and master's level for the scheduled Caste/Scheduled Tribe/Differently-abled (Physically and visually differently-abled) categories for the purpose eligibility and for assessing good academic record during direct retirement to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever above are permissible, based on only the qualifying marks without including any grace mark procedures.
3. A relaxation of 5% may be provide, from 55% to 50% of the marks to the Ph. D. Degree holders, who have obtained their Master's Degree prior to 19<sup>th</sup> Sept., 1991.
4. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall be considered eligible.
5. The period of time taken by candidate to acquire Ph. D. degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions.
6. University reserve the rights to not to fill up above mentioned post, without assigning any reasons.
7. University reserves the right to decide criteria/procedure for short listing of the candidates.
8. Preference will be given to Sports person as per provision under Maharashtra State Government Resolution.
9. As per provision laid down in State Govt. Notification No. SRV. 2000/CR(17/2000)/XII dated 28<sup>th</sup> March, 2005 issued by General Administration Department, Mantralaya, Mumbai, candidate must submit the prescribed declaration of the small family as one of the essential qualifications for recruitment, in the prescribed proforma with Application Form, as Declaration FORM-A
10. A candidate furnishing incorrect or false information shall stand disqualified at any stage.
11. Interviewed of candidates found eligible will be preceded by exposition/Colloquium.
12. No. application shall be entertained if it is incomplete / received after the last date prescribed/not forwarded through proper channel.
13. The Candidate appointed in the University services after 1 Nov., 2005 would be covered under new "Defined Contribution Pension Scheme" and the existing pension scheme (i.e. Maharashtra civil services (Pension) Rules., 1982 and Maharashtra Civil Services (Commutation of Pension) Rules 1984 and General Provident Fund Scheme (GPF) will not be applicable as per Government Resolution No. CPS-1005/126/SER-4, dated 31<sup>st</sup> Oct. 2005 and subsequent Government Resolutions issued from time to time. This rule shall not be applicable to the candidate, who is already working on pension-able post.
14. Those who are in service should apply through proper channel.
15. The call letters will be issued to the candidates as per University rules.

16. Mere possession of minimum qualifications does not confer any right to be called for interview and / or selection
17. The University will not be responsible for any postal lapses or delay.
18. No TA/DA will be paid either for attending the interview or for joining the post.
19. The University shall not be held responsible for postponement or cancellation of scheduled interviews for any unforeseen/unavoidable reasons.
20. Canvassing in any form, directly or indirectly, will disqualify the candidate immediately.
21. The envelope containing application forms should be super scribed by “Application for the post of REGISTRAR”.
22. Candidate should enclose attested copies of all the following documents/certificates with each application form.
  - (a) Degree / Diploma, Statement of Marks and other certificates of the educational qualifications and experience.
  - (b) SSC certificate or other equivalent certificate in support of age. The original certificates would be required at the time of interview only,  
And
  - (c) All other relevant document / certificates.
23. The candidate should attach a Demand draft Rs. 1000/- [non-refundable] of nationalized bank drawn in favour of “Registrar, Swami Ramanand Teerth Marathwada University, Nanded” payable at Nanded.
24. Candidates should send the application in the prescribed form with all attested relevant enclosures in 10 (ten) sets only, to reach the Registrar, Swami Ramanand Teerth Marathwada University, Vishnupuri, Nanded - 431 606 (Maharashtra on or before 12.08.2017 up to 5.40 pm
25. The Actual date of interview will be informed to the concerned qualified candidate and published on the University web-site.
26. The Government Resolutions / Circulars issued by the Government of Maharashtra and the Provisions of Maharashtra Public Universities Act, 2016 will be applicable.

Date : 14-07-2017

Place : Nanded

sd/-  
I/c Registrar



Date .....

Paste here a  
Recent Passport  
Size Photo duly  
attested by  
Gazette Officer

**APPLICATION FORM FOR REGISTRAR**

Advertisement.No.:SRTMUN/SP/01/2017,  
Dated 14.07.2017.

Post Applied for : REGISTRAR

1. Name : \_\_\_\_\_  
(in Capital letters) Surname First Name Father's/Husband's Name

2. Address for Correspondence : \_\_\_\_\_  
\_\_\_\_\_  
Pin Code (must) \_\_\_\_\_

3. Contact Tel. Nos. : STD code \_\_\_\_\_ (Res.) \_\_\_\_\_ (Off.) \_\_\_\_\_

Mobile.No. \_\_\_\_\_

E-mail : \_\_\_\_\_

4. Date of Birth : \_\_\_\_\_ (in words) \_\_\_\_\_

5. Age as on : \_\_\_\_\_  
(Please furnish copy of S.S.C. Certificate/ School leaving Certificate etc.)

6. Nationality: \_\_\_\_\_ 7. Religion : \_\_\_\_\_

8. Caste : \_\_\_\_\_ 9. Category: \_\_\_\_\_

10) Sex Male / Female.  
(please strike ✓ mark)

11) Marital Status : Married / Unmarried  
(If married attach form 'A')

12) Whether belongs to Ex-Serviceman : Yes / No (if yes. attach documentary proof)

13) Whether handicapped? Yes / No  
(If yes, whether hearing, impaired / vision impaired / physically  
handicapped (Put up ✓ mark & furnish documentary proof).

14) Application Fees : Rs ..... D. D. No. .... Date .....

15) Name of the Bank \_\_\_\_\_  
(Draft drawn on Nationalized Bank payable at Nanded and put your name & address behind the D.D.)

**16) Educational Qualifications:** (Mandatory to attach all necessary copies of attested mark sheets of SSC onwards)

Sr. No.	Examination Passed	Year of Passing	Name of Board / University	Subject Taken	Percentage of Marks obtained	Grade
01						
02						
03						
04						
05						
06						
07						
08						

**17) Experience:** (Mandatory to attach attested copies of necessary documents)

Sr. No.	Name of the Institution	Post held	Period		Pay Scale & Basic Pay	Reason for Leaving services (if any)
			From	To		
01						
02						
03						
04						
05						

**18) Any other information, which you would like to provide:** \_\_\_\_\_  
(Please attach separate sheet if necessary)

- 19) I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. if at any time I am found to have concealed / distorted any material information my appointment shall be liable to be summarily terminated without notice / compensation.

**Place  
Date**

**(Signature of the Candidate)**

**NOTE :** *Incomplete Application will be rejected immediately and no correspondence will be entertained on this behalf.*

## CERTIFICATE

1. The above information furnished by me is correct.
2. I am neither convicted nor any criminal case, departmental enquiry or disciplinary action is pending against me.
3. In case any false information is detected, I understand that my application is liable to be rejected or the appointment made would stand terminated.

**Place :**

**Date :**

**(Signature of the Candidate)**

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### Declaration

FORM "A"  
(See Rule 04)

I Shri./Smt./Saw .....Son/ Daughter/

Husband / Wife of Shri. ....

Aged..... years resident at.....

do hereby declare as follows :

1. That I have filled my application for the post of.....

2. I have .....(Number) living children as on today out of

Which no of children born after 28<sup>th</sup> March, 2005 is .....

(Mention date of Birth, if any)

3. I am aware that if any total numbers of living children are more than two due to the children born after 28<sup>th</sup> March 2006, I am disqualified for the same post.

**Place :**

**Signature of Applicant.**



**FOR OFFICIAL USE ONLY**

1. The candidates fulfilled all the conditions as per advertisement; hence his / her application form is **VALID**.
2. The candidate do not full fill all the conditions as per advertisement, hence his / her application form is **INVALID** for following reason(s):

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Remarks : -----

**Member**  
Scrutiny Committee

**Member**  
Scrutiny Committee

**Member**  
Scrutiny Committee

**Member**  
Scrutiny Committee