

Notification No. 06/ 2017

Dated : 28.07.2017



Government of Tamil Nadu  
**TEACHERS RECRUITMENT BOARD**  
4<sup>th</sup> Floor, EVK Sampath Maaligai,  
DPI Campus, College Road, Chennai -600 006.

As per the Judgement in W.P.Nos. 17201 to 17203 of 2017 dated 05.07.2017 of the Hon'ble High Court of Madras, received on 27.07.2017, the notification / advertisement No. 04/2017 dated 16.06.2017 is hereby quashed and a fresh notification is issued, accordingly.

**Important Note :**

As per the Judgement in W.P.Nos. 17201 to 17203 of 2017 dated 05.07.2017 of the Hon'ble High Court of Madras, received on 27.07.2017, the candidates applied pursuant to the notification dated 16.06.2017 need not submit their applications once again and the applications already received shall be considered.

**NOTIFICATION**

Applications are invited **only through online mode** from eligible candidates (except those who have applied as per the earlier Notification dated 16.6.2017) upto 11.59 P.M on 11.08.2017 for the Direct Recruitment of Lecturers (Engineering / Non- Engineering) in Government Polytechnic Colleges for the year 2017-2018.

| Sl.No | Name of the Post & Scale of Pay                                                                      | Service                        | Post Code | No. of Vacancies |
|-------|------------------------------------------------------------------------------------------------------|--------------------------------|-----------|------------------|
| 1.    | Lecturers (Engineering / Non Engineering) in Govt. Polytechnic Colleges<br>Rs.15600-39100 + AGP 5400 | Tamil Nadu Educational Service | 17PT      | 1058             |

**1. Important Dates :-**

- A. Date of Notification : 28.07.2017
- B. Commencement of submission of application through online mode : 29.07.2017
- C. Last date for submission of application through online mode : 11.08.2017
- D. Date of Written Examination : 16.09.2017

2. The Subject-wise and communal turn-wise Details of Vacancies are as follows :-

| Communal Turn | Civil      | Mechanical | Electrical & Electronics | Electronics & communication | Instrumentation & Control | Computer Science | Information Technology | Production Engineering | Textile Technology | Printing Technology | English   | Mathematics | Physics   | Chemistry | Modern Office Practice | TOTAL       |
|---------------|------------|------------|--------------------------|-----------------------------|---------------------------|------------------|------------------------|------------------------|--------------------|---------------------|-----------|-------------|-----------|-----------|------------------------|-------------|
| GT            | 19         | 38         | 15                       | 21                          | -                         | 23               | 1                      | 1                      | 1                  | 1                   | 20        | 16          | 14        | 14        | 2                      | 182         |
| GT T          | 5          | 9          | 4                        | 5                           | -                         | 6                | -                      | -                      | -                  | -                   | -         | 4           | 4         | 4         | 1                      | 46          |
| GT W          | 9          | 17         | 7                        | 8                           | 1                         | 10               | 1                      | 1                      | -                  | 1                   | 8         | 7           | 6         | 7         | 1                      | 82          |
| GT WT         | 2          | 4          | 1                        | 2                           | -                         | 2                | -                      | -                      | -                  | -                   | -         | 2           | 2         | 2         | -                      | 19          |
| BC            | 16         | 32         | 14                       | 18                          | 1                         | 19               | 1                      | 1                      | -                  | 1                   | 15        | 12          | 12        | 12        | 2                      | 153         |
| BC T          | 4          | 9          | 3                        | 4                           | -                         | 5                | -                      | -                      | -                  | -                   | -         | 3           | 3         | 3         | 1                      | 38          |
| BC W          | 7          | 14         | 7                        | 8                           | -                         | 9                | -                      | -                      | -                  | -                   | 7         | 5           | 5         | 5         | 1                      | 66          |
| BC WT         | 2          | 3          | 1                        | 2                           | -                         | 2                | -                      | -                      | -                  | -                   | -         | 2           | 2         | 2         | -                      | 18          |
| BCM           | 2          | 4          | 2                        | 2                           | -                         | 2                | -                      | -                      | -                  | -                   | 2         | 1           | 1         | 1         | 1                      | 17          |
| BCM T         | 1          | 1          | -                        | 1                           | -                         | 1                | -                      | -                      | -                  | -                   | -         | 1           | 1         | 1         | -                      | 8           |
| BCM W         | 1          | 3          | 1                        | 1                           | -                         | 2                | -                      | -                      | -                  | -                   | 1         | 1           | 1         | 1         | -                      | 12          |
| MBC           | 12         | 24         | 10                       | 13                          | -                         | 15               | 1                      | 1                      | 1                  | 1                   | 12        | 10          | 10        | 9         | 2                      | 119         |
| MBC T         | 3          | 6          | 2                        | 3                           | -                         | 4                | -                      | -                      | -                  | -                   | -         | 2           | 2         | 2         | 1                      | 27          |
| MBC W         | 6          | 11         | 5                        | 7                           | -                         | 7                | -                      | -                      | -                  | -                   | 6         | 4           | 4         | 4         | 1                      | 54          |
| MBC WT        | 1          | 2          | 1                        | 1                           | -                         | 1                | -                      | -                      | -                  | -                   | -         | 1           | 1         | 1         | -                      | 10          |
| SC            | 10         | 19         | 8                        | 10                          | 1                         | 12               | 1                      | 1                      | -                  | 1                   | 9         | 8           | 7         | 8         | 2                      | 95          |
| SC T          | 2          | 4          | 2                        | 2                           | -                         | 3                | -                      | -                      | -                  | -                   | -         | 1           | 1         | 1         | -                      | 18          |
| SC W          | 5          | 8          | 4                        | 5                           | -                         | 5                | -                      | -                      | -                  | -                   | 4         | 3           | 2         | 2         | 1                      | 38          |
| SC WT         | 1          | 2          | 1                        | 1                           | -                         | 1                | -                      | -                      | -                  | -                   | -         | 1           | 1         | 1         | -                      | 10          |
| SCA           | 1          | 4          | 1                        | 1                           | -                         | 2                | -                      | -                      | -                  | -                   | 2         | 1           | 1         | 1         | -                      | 13          |
| SCA T         | 1          | 1          | 1                        | 1                           | -                         | 1                | -                      | -                      | -                  | -                   | -         | 1           | 1         | 1         | -                      | 9           |
| SCA W         | -          | 1          | -                        | -                           | -                         | -                | -                      | -                      | -                  | -                   | 1         | -           | -         | -         | -                      | 1           |
| SCA WT        | 1          | 1          | -                        | 1                           | -                         | 1                | 1                      | 1                      | 1                  | 1                   | -         | 1           | 1         | 1         | 1                      | 13          |
| ST            | -          | 1          | -                        | -                           | -                         | -                | -                      | -                      | -                  | -                   | 1         | -           | -         | -         | -                      | 1           |
| ST T          | 1          | 1          | 1                        | 1                           | -                         | 1                | -                      | -                      | -                  | -                   | -         | 1           | 1         | 1         | -                      | 9           |
| <b>Total</b>  | <b>112</b> | <b>219</b> | <b>91</b>                | <b>118</b>                  | <b>3</b>                  | <b>134</b>       | <b>6</b>               | <b>6</b>               | <b>3</b>           | <b>6</b>            | <b>88</b> | <b>88</b>   | <b>83</b> | <b>84</b> | <b>17</b>              | <b>1058</b> |

Note: The estimated number of vacancies given above is tentative and subject to modification and inclusion from time to time.

**ABBREVIATIONS**

|                                                               |                             |                                           |
|---------------------------------------------------------------|-----------------------------|-------------------------------------------|
| <b>GT</b> : General Turn                                      | <b>BC</b> : Backward Class  | <b>BCM</b> : Backward Class Muslim        |
| <b>MBC/DNC</b> : Most Backward Class / Denotified Communities | <b>SC</b> : Scheduled Caste | <b>SCA</b> : Scheduled Caste Arunthathiar |
| <b>ST</b> : Scheduled Tribe                                   | <b>T</b> : Tamil Medium     |                                           |
| <b>W</b> : Women                                              |                             |                                           |

### 3. Reservations :

a) **Vertical Reservation:** 69% Communal reservation will be followed vertically as per existing Government rules / Orders i.e., 18% shall be reserved for Scheduled Castes including 3% offered to Arunthathiaris on preferential basis amongst the Scheduled Castes, 1% for Scheduled Tribes, 26.5% for Backward Classes (other than Backward Class Muslims), 3.5% for the Backward Class Muslims, 20% for Most Backward Classes and Denotified Communities and 31% shall be filled on the basis of merit.

Provided that if even after filling up of the required appointments or posts reserved for Arunthathiaris amongst the Scheduled Castes, if more number of qualified Arunthathiaris are available, such excess number of candidates of Arunthathiaris shall be entitled to compete with the other Scheduled Castes in the inter-se-merit among them and if any appointment or post reserved for Arunthathiaris remains unfilled for want of adequate number of qualified candidates, it shall be filled up by Scheduled Castes other than Arunthathiaris.

#### b) **Horizontal Reservations :**

i. **Women Reservation:** 30% Women reservation will be provided horizontally as per existing Government Rules / Orders. If qualified and suitable women candidates are not available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to those respective communal categories.

ii. **Reservation for Persons Studied in Tamil Medium (PSTM):** For the direct recruitment of Lecturers in Govt. Polytechnic Colleges 20% horizontal reservation on preferential basis for persons who studied their requisite qualification ( Bachelor' s Degree for engineering subjects / Master's Degree for non-engineering subjects) in Tamil Medium will be followed as per existing Government Orders. This reservation is subject to the availability of suitable eligible candidates. In the event of non-availability of such candidates the posts reserved for PSTM candidates will be filled by General candidates.

iii. **Reservation for Persons with Disability:** G.O.Ms.No.13, Welfare of Differently Abled Persons (DAP.3.2) Department, dated 02.03.2016 and G.O.Ms.No. 21 Welfare of Differently Abled Persons (DAP.3.2) Department, dated 30.05.2017 will be followed for reservation of persons with disability.

#### 4. Qualifications:

a) **Age Limit** : Candidates should not be over 57 years as on **1-7-2017** as the age of superannuation is 58 years.

b) **Educational Qualifications:**

Candidates should possess the following qualification on the date of notification:

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <b>Lecturer in Engineering subjects: "A Bachelor's Degree in the appropriate branch of Engineering / Technology / Architecture with not less than Sixty Percent of marks or equivalent :</b><br><br><b>Provided that if the candidate has a Master's Degree in the appropriate branch of Engineering / Technology / Architecture, the candidate should possess a first class or equivalent in the appropriate branch either at Bachelor's or Master's degree level."</b><br><b>(As per Tamilnadu Government Gazette Extraordinary No.218 dated July 8, 2017)</b> |
| 2. | <b>Lecturer in non-Engineering subjects: A first class Master's degree in the appropriate branch of study.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

- Candidates should possess the requisite qualification in relevant subject awarded by an University or Institutions recognized by University Grants Commission.
- As per the G.O.No.242 Higher Edn. (P1) Dept., dated 18.12.2012, for engineering subjects, the candidates should qualify 10+2+4 / 10+3+3 pattern for engineering subject and 10+2+3+2 / 10+3+3+2/ 11+2+3+2 pattern for non-engineering subject.

The candidates should apply only for the vacancies notified and subject specified. The candidates applying for the posts mentioned in **Annexure-I** should have passed Tamil Language as Part I or Part II up to SSLC or PUC/Higher Secondary Course levels. If not, he/she should pass Tamil Language Test conducted by the Tamilnadu Public Service Commission within two years from the date of his/her appointment.

The candidates not having prescribed qualifications, as on the last date of submission of filled-in online application, shall not be eligible to apply for the examination. The candidates should satisfy themselves about their eligibility before applying. It is to be noted that if a candidate is allowed to appear for the examination it does not imply that the eligibility of the candidate is verified. The eligibility shall be verified by the Board only at the time of Certificate Verification.

**Note: All qualifying certificates should have been obtained prior to the last date (11/08/2017) for submission of filled-in applications, announced in the recruitment notification.**

c) **Equivalent Qualification:** If a candidate claims that the educational qualification in the subject possessed by him/her is equivalent to, though not the same, as those prescribed for the appointment, he/she has to produce the subject equivalence G.O issued by the Government of Tamil Nadu at the time of Certificate Verification.

**5. Examination fee:**

a. The candidates have to pay a fees of Rs.600/- (Rs.300/- for SC/SCA/ST and PWD candidates towards examination fee payable only through online net banking /credit card / debit card.

b. The candidates have also to pay the service charges as applicable for online payment.

c. Off line mode of payment in the form of Demand Draft / Postal Order etc. will not be accepted and the applications forwarded with such modes of payments will be summarily rejected.

d. The application process is entirely online. No application in paper will be accepted by TRB.

**6. Procedure to apply:**

Candidates (except those who have applied as per the earlier Notification dated 16.06.2017) should apply only through **online mode** in the TRB website [www.trb.tn.nic.in](http://www.trb.tn.nic.in) using the link [trbonlineexams.in/polytechnic/](http://trbonlineexams.in/polytechnic/)

Evidence for claims made by the candidates while applying in online should be submitted by the candidate at the time of Certificate Verification, if called for.

## 7. Scheme of Examination:

The written examination will consist of a single paper of 3 hours duration with 150 MCQs.

| Subject           | Number of Questions    | Maximum Marks | Duration |
|-------------------|------------------------|---------------|----------|
| Main Subject      | 1 Mark questions : 100 | 100           | 3 Hours  |
|                   | 2 Mark questions: 40   | 80            |          |
| General Knowledge | 1 Mark questions: 10   | 10            |          |
|                   | Total : 150            | 190           |          |

|       |    |                                                                                                                                                                                                               |
|-------|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Note: | 1. | Questions in the main subject will be on the subject for which the candidate has applied for.                                                                                                                 |
|       | 2. | The question paper for all subjects will be of objective type with multiple choice questions in English only.                                                                                                 |
|       | 3. | The syllabi for the subjects can be downloaded from the Teachers Recruitment Board official website <a href="http://www.trb.tn.nic.in">www.trb.tn.nic.in</a>                                                  |
|       | 4. | If candidates are working elsewhere at the time of their applying for this recruitment should obtain the necessary <b>No-objection Certificate</b> and should submit at the time of Certificate verification. |

## 8. Selection Procedure:

The Selection will be made in two successive stages viz.,

- a) Written examination
- b) Awarding weightage marks during Certificate Verification.

### a) Written Examination:

The Written Competitive Examination will be held on 16.09.2017 from 10.00 A.M to 1.00 P.M. The venue for the Examination will be intimated in the Hall Ticket. The Hall Tickets for the eligible candidates will be uploaded by the TRB in its official website. The candidates are advised to refer the TRB website for details [www.trb.tn.nic.in](http://www.trb.tn.nic.in) No written communication will be sent to the candidate.

The decision of the Teachers Recruitment Board on the eligibility of the candidate to appear for the examination will be final.

**Scribes:**

On request, eligible candidates with disability will be allowed assistance of scribes based on the Medical Certificate produced by the candidates.

**Key Answers:**

Tentative key will be published on completion of the exams. The candidates who intend to have objections on tentative key answers shall raise them along with supporting materials, within 5 days from date of release of tentative key. Any objections and materials produced beyond the stipulated time will not be entertained and candidates are estopped from questioning them at a later point of time.

On consideration of such objections, final key answers would be published and the same would be final. No independent orders either accepting or rejecting the objections of the candidates will be passed. Only final key would be published.

Constitution of experts to scrutinize the objections cannot be questioned by the candidates.

**Written Examination Results:**

The Roll-Number-wise Mark List of all candidates will be published in the official website of TRB [www.trb.tn.nic.in](http://www.trb.tn.nic.in). The publication of results will be announced through Press / Media.

**b) Certificate Verification:**

The Board will prepare the list of Candidates for Certificate Verification in the ratio of 1:2 based on the Written Examination Marks duly following the communal rotation and other relevant rules in vogue.

**Note:**

If more than one candidate secures the lowest or same cut-off mark for a particular communal turn, all such candidates will be called for CV.

Certificate Verification List and C.V Call letter will be published in the Official Website of TRB [www.trb.tn.nic.in](http://www.trb.tn.nic.in) only.

Candidates short-listed as above shall bring all the original and attested copies of all Certificates as stated in the call letter for Certificate Verification.

Candidates who are not personally present for the Certificate Verification on the prescribed date shall not be considered for further selection process even if they have secured the qualifying marks for selection.

### Awarding Weightage Marks :

Weightage marks as detailed below will be awarded after Certificate Verification for the eligible short-listed candidates.

| S.No. | Description                                                                                                                                                                                                                                                                                       | Engineering       | Non-Engineering   |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| (i)   | For teaching experience of 2 years and above, on Full - Time basis in Govt/ Aided/ self-financing polytechnics or Engineering colleges.<br><br><b>OR</b><br>For teaching experience of 4 years and above, on part time basis in Govt/ Aided/ self-financing polytechnics or Engineering colleges. | 2 Marks           | 2 Marks           |
| (ii)  | <b>Additional qualifications:</b><br>a) M.E / M.Tech., in the relevant subject.<br><br>b) M.Phil., in the relevant subject.                                                                                                                                                                       | 3 Marks<br><br>-- | --<br><br>3 Marks |
| (iii) | For Ph.D. in the relevant subject                                                                                                                                                                                                                                                                 | 5 Marks           | 5 Marks           |

### 9) Selection:

After certificate verification, the total marks secured by each candidate will be arrived at by adding weightage marks to the written examination marks. A merit list will then be prepared on this basis. Selection will be made from the merit list duly following merit-cum-communal rotation.

The selection list will be published on the website viz. [www.trb.tn.nic.in](http://www.trb.tn.nic.in). The final eligibility of the candidates will be subject to the decision of Teachers Recruitment Board and the appointing authority. The appointment orders will be issued by the Department concerned to which the candidates are provisionally selected, after verifying their eligibility for the post they are selected.



**10) The following certificates have to be produced at the time of Certificate Verification, if called for:**

a) Original Certificates and Mark statements pertaining to the following Educational qualifications

- i. 10<sup>th</sup> / SSLC
- ii. H.S.C. or its equivalent
- iii. U.G. Degree in the relevant subject
- iv. P.G. Degree in the relevant subject

b) **Community Certificate:** Community Certificate should be obtained from the below mentioned authorities of Government of Tamilnadu for candidates claiming Communal reservation.

- i) ST - Revenue Divisional Officer  
(if the certificate is issued after 11.11.1989)
- ii) SC/SCA - Tahsildar of native taluk of the candidate.
- iii) BC / MBC / DNC - Headquarters Deputy Tahsildar or Special Deputy Tahsildar.

**Note:**

- i. Community Certificate of married women issued in father's name (Not in Husband's Name) alone shall be accepted.
- ii. Community certificates issued by other State and Union Territory will not be considered against vacancies reserved for 69% communal reservation. They will be considered only for Open Competition.

c) **Tamil Medium Study Certificate:** Candidate who claims reservation under PSTM category has to produce Tamil Medium Study Certificate in the prescribed format (**Annexure - II**)

d) **Teaching Experience Certificate (If applicable):** Teaching Experience Certificate in the prescribed format (**Annexure - III**) for working as a Lecturer in the applied post, after completing all the required qualifications for the post, to be produced for claiming weightage marks for teaching experience.

e) **Disability Certificate (If applicable):** A candidate who wants to avail the benefit of reservation for PWD would have to submit an Identity Card and Passbook with Disability Certificate issued by the Government of Tamil Nadu.

**11) General Information:**

- a) The number of vacancies notified is only approximate and is liable for modification with reference to vacancy position of user department at the time before finalization of selection.
- b) Evidence of claims made in the online application should be submitted in time at the time of Certificate Verification, if called for. Any subsequent claim made thereafter on submission of online application will not be entertained at any cost.
- c) Incomplete applications and applications containing false claims or incorrect particulars relating to category of reservation, basic qualifications, communal category and other eligibility criteria will be liable for rejection.
- d) Candidates are not allowed to bring Mobile Phones, Watches, bands or rings with in-built memory notes etc. or any other Electronic gadgets, Clark's Table and Calculators inside the Examination Hall.
- e) Applicants are advised, in their own interest, not to bring any of the banned items including mobile phones to the Examination Venue, as arrangements for safe keeping cannot be assured.
- f) No candidate should misbehave in any manner or create a disorderly scene in the examination centre or harass the staff employed by the Board for the conduct of examination. Any such misconduct will be viewed seriously and penalized.
- g) No T.A./D.A. will be paid. Candidates will have to bear their own expenses to attend the written Examination and the Certificate Verification, if called for.
- h) In the matter of recruitment, the decision of the Teachers Recruitment Board is final. Any representation for non- selection will not be entertained at any cost.
- i) Canvassing in any form will be a disqualification for selection.
- j) The online application can be submitted up to 11.08.2017 till 11.59 pm after which the link will be disabled.

**Chairman**

## Annexure I

### Subject-wise Vacancy Details

**Department :** Technical Education

| Sl.No.       | Subject                                   | Vacancy |
|--------------|-------------------------------------------|---------|
| 1            | Civil Engineering                         | 112     |
| 2            | Mechanical Engineering                    | 219     |
| 3            | Electrical and Electronics Engineering    | 91      |
| 4            | Electronics and Communication Engineering | 118     |
| 5            | Instrumentation and Control Engineering   | 3       |
| 6            | Computer Science Engineering              | 134     |
| 7            | Information Technology                    | 6       |
| 8            | Production Engineering                    | 6       |
| 9            | Textile Technology                        | 3       |
| 10           | Printing Technology                       | 6       |
| 11           | English                                   | 88      |
| 12           | Mathematics                               | 88      |
| 13           | Physics                                   | 83      |
| 14           | Chemistry                                 | 84      |
| 15           | Modern Office Practice                    | 17      |
| <b>Total</b> |                                           | 1058    |

## Annexure II

**Tamil Medium:** Persons Studied in Tamil Medium (PSTM) have to produce evidence, such as Transfer Certificate, Provisional Certificate / Degree Certificate / mark sheets received from the University or from the Institution, with a recording that he / she studied the **prescribed educational Qualification in Tamil Medium**. If no evidence for 'Persons studied in Tamil Medium' is found in the above certificates, then a certificate from the Head of the Institution as given below must be furnished:-

### PSTM Certificate (Model Format)

**(To be issued only by the Registrar /  
Principal / Head of the Institution)**

This is to certify that Thiru/Tmt/Selvi. ....  
(Name)..... has studied ..... (course Name  
B.E., /M.A/M.Sc/M.Com., ) in ..... subject during the  
years .....to.....in Tamil Medium. This certificate is  
issued after verifying the course content / Statement of Marks /  
Transfer Certificate.

**Registrar/Principal/Head of the  
Institution**

Place :

Date :

## Annexure-III

Passport size –photograph of the Candidate duly attested by the certificate issuing authority. (Sign and Seal should be partly in photograph and application)

### EXPERIENCE CERTIFICATE

| Name of the Candidate                                 |                 |                                                                                      |                         |    |                  |   |   |  |  |  |
|-------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------|-------------------------|----|------------------|---|---|--|--|--|
| Name and address of the Institution in which employed |                 |                                                                                      |                         |    |                  |   |   |  |  |  |
| Type of Institution                                   |                 | <i>Govt. / Aided / Self-Financing Colleges / State University/ Deemed University</i> |                         |    |                  |   |   |  |  |  |
| Date of appointment as                                |                 | <b>FULL TIME</b>                                                                     |                         |    | <b>PART TIME</b> |   |   |  |  |  |
| (a) Lecturer                                          |                 |                                                                                      |                         |    |                  |   |   |  |  |  |
| (b) Assistant Professor                               |                 |                                                                                      |                         |    |                  |   |   |  |  |  |
| Subjects taught                                       |                 |                                                                                      |                         |    |                  |   |   |  |  |  |
| S.No                                                  | Subjects taught | No. of periods per week                                                              | Total period of service |    |                  |   |   |  |  |  |
|                                                       |                 |                                                                                      | Date                    |    | Period*          |   |   |  |  |  |
|                                                       |                 |                                                                                      | From                    | To | Y                | M | D |  |  |  |
|                                                       |                 |                                                                                      |                         |    |                  |   |   |  |  |  |
|                                                       |                 |                                                                                      |                         |    |                  |   |   |  |  |  |
|                                                       | <b>TOTAL</b>    |                                                                                      |                         |    |                  |   |   |  |  |  |

\* Y- Year, M- Month, D-Days

Certified that the above facts are verified with Pay acquittance / Staff attendance register / Appointment & Termination letter and other relevant records available on behalf of the above individual and found correct.

Place:  
Date:  
Seal:

Signature:  
Name:  
Designation:

#### **Principal (Issuing authority)**

*(In case of Govt./ Aided / Self Finance Colleges /State University/Deemed University )*

#### **Counter Signature**

|                                                                                          |                                                      |                                                                                                                 |
|------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Ref. No.                                                                                 |                                                      |                                                                                                                 |
| Place:                                                                                   | Signature:                                           |                                                                                                                 |
| Date:                                                                                    | Name:                                                |                                                                                                                 |
| Seal:                                                                                    | Designation:                                         |                                                                                                                 |
| Director, DOTE<br>(In case of Govt/Aided/ Self-finance Polytechnic/Engineering Colleges) | Registrar<br>(In case of State/ Deemed Universities) | Regional Joint Director of Collegiate Education<br>(In case of Govt/Aided/Self-finance Arts & Science Collges). |

**Note:**

- ❖ The issuing authorities should maintain records including Ref. no, date of issue, place of issue and keep one original copy of the certificates issued by them for future verification.
- ❖ A passport size photograph should be affixed in each certificate. Those photographs have to be attested by the issuing Authority. Part of the signature and seal should be on the photograph.

**Note:**

- ❖ Separate form should be used for each Institution worked.
- ❖ The Teaching Experience Certificate should be properly attested, signed and proper seal affixed by the Director, Directorate of Technical Education (DOTE) in the case of Engineering / Polytechnic Colleges ; Registrar in case of State/ Deemed Universities; Regional Joint Director of Collegiate Education in the case of Government / Aided/ Self-Finance Arts & Science Colleges.
- ❖ Teaching Experience Certificate in the subject applied alone will be considered.
- ❖ Inconsistencies/errors that are not attested by the issuing officer with seal will result in rejection of the certificate.
- ❖ Marks will be awarded only when the candidate submit the Experience Certificate at the time of certificate verification.