



NETARHAT VIDYALAYA SAMITI
NETARHAT

(An Autonomous Institution under Ministry of School Education and Literacy Deptt.-
Govt. of Jharkhand)

Letter No. : 1446

Date : 12.08.2017

Advertisement No – Net-Appointment- Regular- 02/2017
Application for Appointment of Staff

Netarhat Vidyalaya Samiti, has been registered under the societies Registration Act 1860 vide Registration no. 688/2009-10 as an Autonomous Institution with an objective of promotion of Excellence and imparting quality education through Netarhat Vidyalaya (An Educational Institution owned by the Government of Jharkhand) besides undertaking pedagogical innovation, development of teaching aids and conduct of trainings etc. Applications are invited for recruitment against the following posts in the prescribed format from suitable candidates. The recruitment will be done as per norms and processes laid down in the Gazette(Extraordinary issue) No. 57 dated 6th February 2012 published by the Govt. of Jharkhand, Ranchi. However, complete and detailed information regarding age, qualification, experience, reservation, special pay, allowances and all other details are available on our school's website www.netarhatvidyalaya.com

Details of Vacancies

S. No.	Name of the post	No. of Vacancies				Pay Scale	Grade Pay
		UR	ST	SC	Total		
1	Instructor- 1. P.T.I -1 2. Agriculture -1	00	01	01	02	9300-34800	4200
2	Librarian	01	00	00	01	9300-34800	4200
3	Nurse 'A' Grade /Matron	01	00	00	01	9300-34800	4200
4	Compounder	01	00	00	01	5200-20200	2400
5	Steno	01	00	00	01	5200-20200	1900
6	Typist cum Computer Operator	01	00	00	01	5200-20200	1900
7	Correspondence Clerk (LDC)	00	00	01	01	5200-20200	1900
8	Laboratory Storekeeper	01	00	00	01	5200-20200	2400

Educational Qualification:-

S.No.	Post	Education Qualification	Experience	Desirable
01.	Instructor- P.T./Agriculture	Diploma/Degree in respective subjects or equivalent from recognized Institute /University	Having at least 2 years of experience	(i) Proficiency to communicate in Hindi and English (ii) Keen interest in Game & Sports. (iii) For P.T.I post preference will be given to those having additional degree diploma in Yoga from a recognised institute /University
02.	Librarian	A Graduate with Diploma in Library Science from a recognized Institute		a) Must Possess a working knowledge of popular office software and internet. b) Proficiency to communicate in Hindi & English.
03.	Nurse 'A' Grade/matron	a) Matriculation from a recognized Board b) Certificate in General Nursing and Midwifery from a Govt. recognized Institution. c) Should be registered "A" Grade Nurse & Midwifery with State Nursing Council.		a) Should have Kind nature to service for children. b) Ability to work on Computers and proficient to Communicate in English and Hindi language
04.	Compounder	Diploma in Pharmacy from recognized University/Institute.		
05.	Steno	a) A Graduate with a University recognized by the UGC with at least 45 % marks. b) Must possess working knowledge of popular office software and Internet. c) Certificate from a recognized Institution of stenographer with capacity of shorthand writing speed		Ability to work on Computers with Ms-Office software & Internet and proficient to Communicate in English and Hindi language

		80 words per minute in Hindi or in English.		
06.	Typist cum Computer Operator	<p>a) A Graduate with a University recognized by the UGC with at least 45 % marks.</p> <p>b) Must possess working knowledge of popular office software and Internet.</p> <p>c) Certificate from recognized Institute with Capacity of computer typing speed 30 and 40 words per minute both in Hindi and English respectively.</p>		Ability to work on Computers with Ms-Office software & Internet and proficient to Communicate in English and Hindi language
07.	Correspondence Clerk (LDC)	A Graduate from a university recognized by the UGC with at least 45% marks.		Must possess a working knowledge of popular office software and Internet.
08.	Laboratory Storekeeper	I.Sc / Plus 2 Science From a recognized Council / Board		Ability to work on Computers and proficient to Communicate in English and Hindi language

Age: Age on 31st July 2017

Category	Year
General	35
ST/SC	40

Application fee:

General & OBC Category- Rs 500/-

SC and ST Category – 250/-

Candidates (For all posts) who would be applying under General and OBC category have to submit a Demand draft of Rs 500/- and ST & SC category have to submit a Demand Draft of Rs. 250/- in favour of the Principal, Netarhat Residential School, payable at Lohardaga.

Children Education Assistance – Wards own (Son/Daughter) of regular staffs of all categories shall be eligible for free education in Netarhat Residential School as a day-scholar.

Pay & Allowance - Regular staff of all categories shall be paid all the allowance according to 7th pay commission.

Accommodation- Free accommodation facility will be provided to all regular staff.

Reservation- Reservation will be applicable in accordance with the prevailing Laws/Rules and Procedure laid down by the Govt. of Jharkhand for state services.

Probation

Every employee shall on initial appointment be on probation for a period of one year from the date of his/her joining the duty. Services of an employees will be guided as per Samiti Rules and Regulations laid down in the gazette No. 57 dated 16th February 2012.(Extra ordinary issue) of the Government of Jharkhand.

The Executive Committee of Netarhat Vidyalaya Samiti reserves the right to:-

- a. Change/Cancel/amend the appointment process of any or all the advertised posts at any time without assigning any reason and no claim will be admissible against this.
- b. Select the candidates for above posts based on the qualifications, experience, if any, and performance in written test, Interview and GD or any test if required.
- c. Reject incomplete / unsigned applications and applications without certified / attested copies of requisite certificates.
- d. Mere fulfilment of qualifications and experience requirements does not entitle candidates to be called for interview.
- e. Hold written test, Professional test, Group discussion, Interview and any kind of test for selection of the personnel for the said posts.

How to apply- Applications, neatly typed on the A-4 size on the prescribed Performa duly supported with the certified / self attested copies of certificate and complete in all respects giving specific information in reference to the eligibility conditions, should reach the office of **The Principal, Netarhat Residential School, P.O. – Netarhat, Via – Gumla, Dist – Latehar (Jharkhand) – 835218 by Speed Post on or before 23.09.2017 till 5 p.m. Please Write down the Name of the post applied for on the top of your envelope. A self address envelop duly stamped with Rs. 40 should be sent with application form.** Incomplete applications or those received after **23.09.2017** will not be entertained. The candidates who are already in service should apply through proper channel. The forwarding authority of such application shall send the attested copies of Annual Confidential Reports of the applicant for the last five years along with the application. A certificate to the effect that no disciplinary proceeding/vigilance cases/judicial proceedings are contemplated/pending against the candidate should be given in the forwarding letter. Name of post applied for must be super scribed on the Envelope containing the application materials. **The last date of receipt of application is 23.09.2017. The post applied for and advertisement no. should be clearly mentioned on the envelope.**

Sd/-
(Bindhyachal pandey)
Principal cum Member Secretary
Netarhat Vidyalaya Samiti
Netarhat