

OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY, FATEHABAD.

Applications are invited from general public to fill up 01 (one) post of Accountant purely on contractual basis at prevailing rates fixed by Deputy Commissioner, Fatehabad for a period of six months or till the regular appointment is made by the Haryana State Legal Services Authority, Panchkula, whichever is earlier, for District Legal Services Authority, Fatehabad. The candidates, who are having the below mentioned qualification may submit their applications till 05.09.2017 up to 4 P.M. in the aforesaid office.

Qualification: i) Commerce Graduate or MBA with at least 55% marks and holding degree/diploma in computer application. ii) Two years experience as Accountant.

Age:- Not less than 18 years and not more than 42 years as on 01.01.2017. Upper Age limit is relaxable as per instructions of the Government of Haryana issued from time to time.

Date of Interview:- Interview will be held on 20.09.2017 (Wednesday) at 2 P.M. in District ADR Centre, Fatehabad. The Candidates should reach at 12 PM positively.

Last Date:- The applications should reach this office either by registered post or by hand well before the closing date i.e. 05.09.2017 up to 4 p.m. on the below mentioned address by mentioning on the top of the envelope:

“APPLICATION FOR THE POST OF ACCOUNTANT”:-

The Chief Judicial Magistrate-cum-Secretary, District Legal Services Authority, Fatehabad (Haryana).

GENERAL INSTRUCTIONS

1. The application should be on plain paper, duly affixed with latest two passport size photographs on the top, containing detailed particulars i.e. Name, Father's/husband's name, Date of birth, Gender, Educational qualifications, Category if any, Permanent and Postal address with Cell phone number along with attested copies of relevant certificates i.e. 10th Certificate, Educational Certificate, Experience Certificate, Diploma Course etc.

besides two self addressed properly postal stamped envelopes, should reach this office either by registered post or by hand well before the closing date i.e. 05.09.2017. 2.Candidates are advised to submit their applications well in time to avoid late submission due to postal delay and they shall themselves be responsible for any such postal delay.3.No correspondence whatsoever shall be entertained in respect of incomplete applications or those which are received in this office after due date.4.No separate call letters shall be sent to the candidates for the interview.5. No TA/DA is admissible to any candidate appearing in the interview for the post mentioned above.6. In case of any query, applicant may contact to the office of District Legal Services Authority, Fatehabad on the Telephone Number-01667-231174. 7. The above details are also available on the website of Haryana State Legal Services Authority i.e. <http://hslsa.nic.in/>. 8.The candidates are required to bring their original testimonials at the time of interview.

Dated: 02-08-2017


District & Sessions Judge-cum-Chairman,
District Legal Services Authority, Fatehabad